# MINISTRY OF EDUCATION



# TEACHING SYLLABUS FOR BASKETRY (SENIOR HIGH SCHOOL 1-3)

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# TEACHING SYLLABUS FOR BASKETRY (SENIOR HIGH SCHOOL)

#### RATIONALE FOR TEACHING BASKETRY

Basketry which is a component of Visual Arts embraces all art activities that result in two-dimensional and three dimensional forms. A society achieves its cultural significance through its production in the visual art. As a people, we are identified through our art works. To develop pride and patriotism, it is important that our young people acquire love for the cultural and aesthetic values in Ghanaian art. The impact of Basketry is presently felt on education, health and communication and, in fact, on the total lifestyles of the societies. Basketry has contributed to the advancement in art and technology. Consequently, Basketry has made a tremendous impact on the economic development of nations and improved the quality of life in most parts of the world. In Ghana, the combined energy of Basketry, Science and Technology reinforces our survival and development. To this end, it is important to help our young people to develop artistic skills and capability in Basketry not only to contribute to the development and significance of Ghanaian art forms but also through their application to every sphere of our development efforts. This requires education and training.

#### **GENERAL AIMS**

The syllabus is designed to help students to:

- 1. salvage the negative attitude and declining interest among students and people in the art of basketry.
- 2. recognize new materials available for the production of basketry items.
- 3. appreciate Basketry as an integral part of historical, social and industrial development and living.
- 4. develop self-esteem, pride, confidence and patriotism through appreciation of his/her own Basketry products.
- 5. develop the capacity for creativity and solving problems using indigenous and contemporary techniques, tools and materials in Basketry.
- 6. develop efficient manipulative, aesthetic and technical skills using tools and materials to make Basketry articles.
- 7. acquire perceptual and analytical skills through the processes of self-expressions and communication of ideas and feelings.
- 8. develop critical thinking and practical skills that assist in harmonizing opposing ideas, contradictions, inconsistencies, artistic communication skills and attitudes
  - for sound human relations.
- 9. be aware of variety of vocations available in the field of Basketry and opt to chose a career in the field of art.

#### **SCOPE OF CONTENT**

The scope of Basketry has been designed in such a way as to provide adequate foundation for students who will pursue further education in art. The course also offers enough knowledge and skills to students terminating their education at the end of Senior High School who would practice the vocation. This course covers the history, principles and practice of Basketry as a vocation. It has enough activities to equip the learner with problem solving skill for life. It also provides suggestions for art appreciation and evaluation of art work

#### PRE-REQUISITE SKILLS AND ALLIED SUBJECTS

The study is based on courses in the Creative Arts and Basic Design and Technology offered at the Basic Education level. Students offering a course in Basketry should have acquired satisfactory literacy and numeracy skills including basic skills in drawing and designing, as well as knowledge in Social Studies and Integrated Science at the Junior High School level.

# **SELECTION OF OPTIONS**

The general Visual Arts programme consists of nine major subjects. Every student of Visual Arts is expected to study General Knowledge in Art and any two of the following options: One from group 'A' and one from group 'B'.

Group A	Group B
Graphic design	Basketry
Painting	Ceramics
Textiles	Leatherwork
	Jewellery
	Sculpture

A school may offer as many Visual Arts subjects as possible for which teachers and resources are available. This will provide the student with greater variety of art subjects to choose from. Each student of Visual Arts is expected to choose THREE art subjects: General Knowledge in Art (compulsory) and TWO other art subjects, ONE from **Group A** and the other ONE from **Group B** listed above.

# ORGANISATION OF THE SYLLABUS

The Basketry syllabus has been structured to cover three years of Senior High School. The structure and organization of the Basketry syllabus is as follows:

## STRUCTURE AND ORGANISATION OF THE SYLLABUS

STRUCTURE AND ORGANISATION OF THE SYLLABUS					
SHS 1	SHS 2	SHS 3			
BASKETRY	BASKETRY	BASKETRY			
SECTION 1: SOCIAL, CULTURAL AND ECONOMIC IMPORTANCE OF BASKETRY (p. 1–8)	SECTION 1: SUSTAINABLE DEVELOPMENT AND BASKETRY (p. 44)	SECTION 1: DESIGN AND MAKING BASKETRY ITEMS (p. 66–68)			
Unit 1: Meaning And Scope of Basketry Unit 2: Rationale for Studying Basketry Unit 3: Historical, Social, Cultural and Economic Importance Unit 4: Types and Contribution of Basketry by Some Places and People Unit 5: Competencies, Attitude and Behaviour of Students for Education and Employment	Unit 1: The Significance of Sustainable Development to Society and Basketry Industry Unit 2: Challenges of the Basketry Industry  SECTION 2: DESIGN AND MAKING ITEMS (p. 44–58) Unit 1: Making Items to satisfy a need by weaving Unit 2: Designing and Making Items to satisfy a need by coiling and stitching Unit 3: Designing and Making items to satisfy a need by	Unit 1: Designing and making items by Framing, Weaving and Integrating other techniques and objects  Unit 2: Designing and making items by Plaiting and Integrating other techniques and objects  Unit 3: Designing and Making items by plaiting and integrating other techniques and objects			
SECTION 2: MATERIALS, TOOLS AND EQUIPMENT (p. 9–27) Unit 1: Types of Materials	plaiting Unit 4: Designing and Making Items by knotting (macramé)	Unit 4: Designing and Making items by coiling, stitching and integrating other objects			
Unit 2: Tools and their uses Unit 3: Safety principles in using tools and equipment Unit 4: Pneumatic tools, care and maintenance Unit 5: Preparation of Materials	SECTION 3: ENTREPRENEURIAL SKILLS II (p.53–65) Unit 1; Developing a business Plan Unit 2: Designing a Business Brochure Unit 3; Exhibition	SECTION 2: ENTREPRENEURIAL SKILLS III (p. 69–77) Unit 1; Setting up Basketry Enterprise Unit 2: Financial and Technical Assistance Unit 3; Managing the Basketry Enterprise			
SECTION 3: BASIC DESIGN AND TECHNOLOGY (p. 28–36)  Unit 1: Elements of Design Unit 2: The Design and Technology Process Unit 3: Appreciation, Criticism and Judgement Unit 4: Aesthetics, Appreciation, Criticism and Judgement Unit 5: Appreciation, Judgement/Evaluation of an Artwork of functional and aesthetics value	Unit 4; Packaging and Handling of Basketry Items Unit 5; Costing and Pricing of Basketry Items	Unit 4: Marketing Unit 5: Controlling Business Risks			
SECTION 4: DESIGN AND MAKING OF ITEMS (p. 37 –41)  Unit 1: Drawing Objects In Outline Unit 2: Creation of Ideas and Design by Drawing/ Sketching Unit 3: Designing and Making by Exploring Techniques, Materials and Tools  SECTION 5: ENTREPRENEURIAL SKILLS I (p.42–43)					

#### TIME ALLOCATION

Basketry has a total time allocation of: 6 periods a week- 1<sup>st</sup> year

6 periods a week- 2<sup>nd</sup> year 6 periods a week- 3<sup>rd</sup> year

6 periods a week- 3" year

One period a week should be set aside for SBA

#### SUGGESTIONS FOR TEACHING THE SYLLABUS

While teaching one art subject, reference may be made to relevant ideas in the other subjects of the Vocational Skills Programme as a whole. The assistance of local experts, artists, artisans, and elders may be sought where necessary. Knowledge acquired in the 'General Knowledge' section should be applied to activities in the other subjects. Consideration should be given to each practical activity as a problem-solving venture i.e. identifying a problem, researching, analysing, suggesting solutions, choosing appropriate solutions and producing an art work. 'The Principles of Product Design' as outlined in the General Knowledge Section should be applied when designing art works.

The syllabus has been planned in five columns consisting of Units, Specific Objectives, Content, Teaching and Learning Activities and Evaluation.

General Objectives: General objectives have been listed at the beginning of each section. The general objectives specify the skills and behaviours students should acquire as a result of instruction. Read the general objectives very carefully before you start teaching the units. After teaching all the units go back and read the general objectives again to be sure you have covered the general objectives adequately in your teaching.

<u>Sections and Units:</u> Each of the subjects represents a vocation. A year's work is divided into units, where a unit consists of a body of knowledge and skills that forms a logical aspect of the section.

Column 1 - Units: The Units in Column 1 provide the major topics. You are expected to follow the units/topics according to the linear order in which they have been presented. However, if you find at some point that teaching and learning of a unit will be more effective if you branched to another unit before coming back to the unit in the sequence, you are encouraged to do so.

Column 2 - Specific Objectives: Column 2 shows the Specific Objectives for each unit. The specific objectives begin with numbers such as 1.3.5 or 2.2.1. These numbers are referred to as "Syllabus Reference Numbers". The first digit in the syllabus reference number refers to the section, the second digit refers to the unit, while the third digit refers to the rank order of the specific objective. For instance, 1.3.5 means: Section 1, Unit 3 and Specific Objective 5. In other words, 1.3.5 refers to Specific Objective 5 of Unit 3 of Section 1. Similarly, the syllabus reference number 2.2.1 simply means Specific Objective number 1 of Unit 2 of Section 2. Using syllabus reference numbers provides an easy way for communication among teachers and other educators. It further provides an easy way for selecting objectives for test construction. Let's say for instance, that Unit 2 of Section 2 has five specific objectives: 2.2.1 - 2.2.5. A teacher may want to base his/her test items/questions on objectives 2.2.3 and 2.2.4 and not use the other three objectives. In this way, a teacher would sample the objectives within the units of the section to be able to develop a test that accurately reflects the importance of the various objectives taught in class.

You will note also that specific objectives have been stated in terms of the student i.e., what the student will be able to do after instruction and learning in the unit. Each specific objective hence starts with the following, "The student will be able to." This in effect, means that you have to address the learning problems of each

individual student. It means individualising your instruction as much as possible such that the majority of students will be able to master the objectives of each unit of the syllabus.

As has been said already, the order in which the unit topics appear should not necessarily be the teaching order. There should however, be a linkage in the order in which the units and specific objectives are treated. The teacher will have to study the syllabus carefully and plan ahead the activities the students will carry out during a particular lesson. Knowing the requirements of a lesson, the teacher should assemble the materials required for the activities well in advance. The collection of materials must be done by both the teacher and students. Other regular materials may be continually collected and stored to be used when needed. When materials are not available in the immediate environment, the teacher should try to contact persons in higher institutions and in the community for help.

<u>Column 3 - Content</u>: The "content" in the third column of the syllabus presents a selected body of information that you will need to use in teaching the particular unit. In some cases, the content presented is quite exhaustive. In some other cases, you could add more information to the content presented. In any case, try to find more information through reading and personal investigations, to add to the content provided.

The use of resource persons who are practitioners of the vocations of this syllabus will in many cases, help to provide your class with more information on each of the vocations than can be obtained from books and journals.

Column 4 -Teaching and Learning Activities (T/LA): T/LA that will ensure maximum student participation in the lessons are presented in Column 4. Try to avoid rote learning and drill-oriented methods and rather emphasise participatory teaching and learning, and also emphasise the cognitive, affective and psychomotor domains of knowledge in your instructional system wherever appropriate.

You are encouraged to re-order the suggested teaching and learning activities and also add to them where necessary in order to achieve optimum student learning. As we have implied already, the major purpose for teaching and learning is to make students able to apply their knowledge in dealing with issues both in and out of school. Students must be taught to be problem solvers. In this particular subject, students are expected to acquire valuable basic skills in selected vocations to serve as a foundation for further skill development.

As students begin work on the activities of each lesson, the teacher should serve as a facilitator and motivate the students in various ways to sustain their interest. As much as possible, professional people working in each of the vocations should be invited as resource persons to make presentations and demonstrations to the class. Visits to the workshops of practitioners of the various vocations contained in the syllabus are also encouraged.

The teacher should also attempt to introduce new non-traditional materials such as the slivers of immature bamboo (of 18 months), peelings of elephant grass or guinea corn stem.

<u>Column 5 - Evaluation</u>: Suggestions and exercises for evaluating the lessons of each unit are indicated in Column 5. Evaluation exercises can be in the form of oral questions, quizzes, class assignments (e.g., designing and drawing), essays, structured questions, project work etc. Try to ask questions and set tasks and assignments that will challenge your students to apply their knowledge to issues and problems, and that will engage them in creating new and original items, and developing positive attitudes as a result of having undergone instruction in this subject.

Evaluation should also include observation of processes pupils go through in performing various activities, and the products students make. Processes and products are both equally important and need observation, appreciation, appraisal and correction. The suggested evaluation tasks are not exhaustive. You are encouraged to develop other creative evaluation tasks to ensure that students have mastered the instruction and behaviours implied in the specific objectives of each unit.

#### **PROFILE DIMENSIONS**

Learning may be divided into a number of classes. A student may acquire some knowledge through learning. The student may also learn to apply the knowledge acquired in some new context. For instance, the principles for identifying design elements in the natural and man-made environment may be taught the student. If this is done well, the student will acquire the knowledge and understanding of design principles. Beyond this, the student may be required to apply the elements and principles of design in producing an item such basketry, ceramics, picture-making or textile product. You will note from the sequence described, that the student has gone through acquisition of basic knowledge, has acquired practical skills, and has had the opportunity to apply the knowledge acquired in a particular problem situation.

The four learning behaviours, "knowledge", "understanding", "application" and "practical skills" are referred to as "dimensions of knowledge". "Knowledge" is a dimension; "application of knowledge" is also a dimension. More than one dimension form a profile of dimensions. A specific objective may be stated with an action verb as follows: *The student will be able to describe......*Being able to "describe" something after the instruction has been completed means that the student has acquired "knowledge".

Being able to explain, summarise, give examples etc. means that the student has understood the lesson. Similarly, being able to develop, plan, construct, design, etc. means that the student has learnt to create, innovate or synthesize knowledge. Each of the specific objectives in this syllabus contains an "action verb" that describes the behaviour the student will be able to demonstrate after the instruction. "Knowledge", "application" etc. are dimensions that should be the prime focus of teaching and learning in schools. Instruction in schools, in most cases has tended to stress knowledge acquisition and memorisation to the detriment of other higher-level behaviours such as application, analysis etc. Each action verb indicates the underlying profile dimension of each particular specific objective. Read each objective carefully to know the profile dimension you have to teach.

In Visual Art, (including Jewellery), the three profile dimensions that have been specified for teaching, learning and testing are:

Knowledge and Understanding 15% Application of Knowledge 25% Practical Skills 60%

Each of the dimensions has been given a percentage weight that should be reflected in teaching, learning and testing. The weights indicated on the right of the dimensions show the relative emphases that the teacher should give in the teaching, learning and testing processes at the Senior High School level. Combining the three dimensions in the teaching and learning process will ensure that Pre-Vocational Skills is taught and studied not only at the cognitive level, but will also ensure practical skill development on the part of students. Note that "practical skills" has been given 60% of the teaching and learning time to emphasize the point that the orientation in Vocational Skills is more toward the acquisition of practical vocational skills at the SHS level. The explanation of the key words involved in each of the dimensions is as follows:

# **Knowledge and Understanding (KU)**

Knowledge The ability to:

remember, recall, identify, define, describe, list, name, match, state principles, facts and concepts. Knowledge is simply the ability to

remember or recall material already learned and constitutes the lowest level of learning.

Understanding The ability to:

explain, summarise, translate, rewrite, paraphrase, give examples, generalise, estimate or predict consequences based upon a trend.

Understanding is generally the ability to grasp the meaning of some material that may be verbal, pictorial, or symbolic.

## Application of Knowledge (AK)

Ability to use knowledge or apply knowledge, as implied in this syllabus, has a number of learning/behaviour levels. These levels include application, analysis, creativity, innovation or synthesis, and evaluation. These may be considered and taught separately, paying attention to reflect each of them equally in your teaching. The dimension "Use of Knowledge" is a summary dimension for all four learning levels. Details of each of the four sub levels are as follows:

Application The ability to:

apply rules, methods, principles, theories, etc. to concrete situations that are new and unfamiliar. It also involves the ability to produce,

solve, operate, demonstrate, discover etc.

Analysis The ability to:

break down material into its component parts; to differentiate, compare, distinguish, outline, separate, identify significant points etc., recognise unstated assumptions and logical fallacies, recognise inferences from facts, etc.

Innovation/Creativity The ability to

put parts together to form a new whole. It involves the ability to synthesize, combine, compile, compose, devise, suggest a new idea or possible ways, plan, revise, design, organize, create, and generate new solutions. The ability to create or innovate is the highest form of learning. The world becomes more comfortable because some people, based on their learning, generate new ideas, design and create

new things.

Evaluation The ability to:

appraise, compare features of different things and make comments or judgments, contrast, criticize, justify, support, discuss, conclude, make recommendations etc. Evaluation refers to the ability to judge the worth or value of some materials, ideas etc., based on some criteria. Evaluation is a constant decision making activity. We generally compare, appraise and select throughout the day. Every decision we make involves evaluation. Evaluation is a high level ability just as application, analysis and innovation or creativity since it goes beyond

simple knowledge acquisition and understanding.

# **Practical Skills (PS)**

In every Section, there is a related theory, which should be treated alongside the practical skills.

Practical skills refer to the psychomotor domain. This involves the demonstration of manipulative skills using tools/equipment and materials to carry out practical operations, to solve practical problems and to create and produce items. The teaching and assessment of practical skills should involve projects, case studies and creative practical tasks.

Skills required for effective practical work are the following:

- 1. Tools/Equipment/Materials Handling
- 2. Observation
- 3. Craftsmanship/Artisanship
- 4. Perception
- 5. Creativity

- 6. Communication
- 7. Exhibition
- 8. Appreciation and Criticism
- 9. Use of memory and imagination

<u>Tools/Equipment/Material Handling:</u> Students should be able to handle and use tools/equipment/materials properly responsibly and sustainably for practical vocational work. The teacher should ensure that students acquire a high level of proficiency in the use of tools, equipment and materials in their selected vocation(s). They should also be taught how to manger waster materials by recycling them to make other articles, or by disposing of them in an environmentally friendly manner.

Observation: The student should be able to use his/her senses to make accurate observation of skills and techniques during demonstrations. The student in this case should be able to accurately use the techniques he/she has observed for performing other tasks in a creative manner.

<u>Craftsmanship/Artisanship:</u> This involves the skilful and efficient handling of materials and tools for accomplishing specific tasks according to the standard and maturity level of the students.

<u>Perception:</u> The students should be able to respond to his/her environment using all the senses i.e. seeing, hearing, smelling, touching, tasting and kinaesthetics. The student should be encouraged to apply these senses in every activity or project he/she undertakes.

Originality/Creativity Students should be encouraged to be creative or original and be able to use new materials and methods in carrying out projects. Encourage them to be original in making new items and not copy existing items/artefacts. You can help them to be creative and original by encouraging any little creative efforts, techniques and products they may develop.

<u>Communication:</u> Students should be guided to develop effective oral and written communication skills necessary for individual or group work, reporting and, evaluation and appreciation, etc.

Exhibition: Students should be guided to display finished items and an artistic manner.

Appreciation and Criticism: Students should be guided in discussing and analysis of finished work based on standard principles and criteria of appreciation and criticism.

<u>Use of Imagination and Memory:</u> The students should develop the ability to use the mind to think, reflect, pre-image/visualise what has been perceived or observed to generate and use new and creative ideas.

The action verbs provided under the various profile dimensions should help you to structure your teaching such as to achieve the set objectives. Select from the action verbs provided for your teaching, in evaluating learning before, during and after the instruction. Use the action verbs also in writing your test questions. This will ensure that you give your student the chance to develop good thinking skills, and the capacity for excellent productive work. Check the weights of the profile dimensions to ensure that you have given the required emphasis to each of the dimensions in your teaching and assessment.

#### FORM OF ASSESSMENT

The assessment procedure you use i.e. class tests, home work, projects, etc. must be developed in such a way that it will consist of a sample of the important objectives taught over a period. The chart below shows the recommended examination structure for SHS1-3. The examination will consist of two papers, Paper 1, Paper 2 and the SBA.

Paper 1: (2 hours 50 minutes). Will consist of two sections; 'A' and 'B' and candidates will be required to answer all of them at one sitting.

Section A: There will be 30 multiple-choice items and candidates will be expected to answer all the questions within 40 minutes for 30 marks.

**Section B:** Will consist of six (6) essay-type questions based on theory and practice from all areas of the subject. Candidates will be expected to choose and answer four (4) of them within 2 hours 10 minutes for 50 marks. One of the 4 questions chosen should be the compulsory question which will test knowledge and skills in perception, appreciation, criticism and judgement based on a photograph of an original art work in colour, a facsimile or real work (if possible). The compulsory question will be allocated 40 minutes and marked out of 20 and the remaining three answered within 90 minutes (30 minutes each) and marked out of 30 (10 marks each).

# Paper 2: Practical Test:

Paper 2 to be marked out of 130, will be the "practical" test paper and will require a student to choose one question from a number of practical questions. The practical questions should be given to students/candidates **two weeks** before the practical examinations. The Preliminary Design and relevant notes will be tested on the first day of the Practical Examination. The preliminary design and notes, which should be attached to the finished work, will be marked out of 30, and the main practical test marked out of 100.

#### DISTRIBUTION OF EXAMINATION PAPER WEIGHTS AND MARKS

	PAPER 1		PAPER 2			% Weight
Dimensions	Section A (Objective	Section B (Essay)	Practical Test	SBA	SBA Total Marks	
Knowledge and Understanding	<b>Test)</b> 20	5		20	45	15
Application of Knowledge	10	45	-	25	80	25
Practical Skills	-	-	130	45	175	60
Total Marks	30	50	130	90	300	
% Contribution of Papers	10	15	45	30		100

The total marks for the examination including 90 for the SBA will be 300 marks. You will note in the last row that Paper 1 A has a contribution of 10% to the total marks; Paper 1B has a contribution of 15% to the total marks; Paper 2 has a contribution of 45%, and School Based Assessment has a contribution of 30% to the total marks. The three test papers are weighted differently to reflect their individual importance in the total examination. The numbers in the cells indicate the marks to be allocated to the items/questions that test each of the dimensions within the respective test papers. The practical test paper is the most important paper at the SHS level and therefore has more weight and more marks.

Note that the numbers in the columns are additions of the numbers in the cells and they agree approximately with the profile dimension weights indicated in the last column and with the percentage contribution of each of the papers in the last row.

Of the total marks of 300, 45 total marks, equals the 15% weight of "Knowledge and Understanding"; 80 marks out of the total 300 is approximately equal to the 25% weight of "Application of Knowledge"; and the total marks of 175 is approximately equal to the profile dimension weight of 60 for "Practical Skills. The weight of each of the three dimensions is indicated in the last column. The ratio of theory to practice in Visual Art is 40:60

## Assessing Practical Skills

The following criteria are recommended to be used for assessing items produced by students:

Originality/Creativity 20%
Design 30%
Craftsmanship 40%
Suitability 10%

An item produced in practical classes should be marked using the four criteria. The percentages on the right indicate the proportion of marks to be allocated to each of the four criteria. If an item is marked out of 20, 20% or 4 marks should go to "Creativity" or "Originality", 6 marks to "Design", 8 marks to "Craftsmanship/Artisanship" and 2 marks for "Suitability".

You will note that craftsmanship has been given greater weight in the four criteria above. While the teaching and learning of practical skills should stress originality or creativity and design, it will be important to put more emphasis on craftsmanship at this stage. At a level higher than SHS, one would want to weight "originality" or "creativity higher to emphasise that adult production should aim more at originality or creativity.

Originality/Creativity: This is the ability to produce a unique piece of (visual) art based on an idea, philosophy, concept in either two or three-dimensional form. The idea that motivates creativity may be original or an improvement on an already existing piece of work. In doing so, the artist will observe, plan, produce, relate, reproduce, assemble, design etc. Creativity in a number of cases is based upon attitudes and beliefs of the individual. Try to encourage creativity in your students as much as possible.

<u>Design:</u> This is the ability to work with new ideas, materials, and tools in order to achieve a unique and attractive product through the appropriate organization of elements and principles of design. In doing so, the artist should plan, organise, sketch, outline, construct, paint, brainstorm, discuss, compare, follow directions, show awareness and sensitivity.

<u>Craftsmanship/Artisanship</u>: This deals with the ability to use tools and materials skilfully to create artefacts. It is important to pay attention to good decoration and finishing. In doing so, the artist should have the ability to criticise, manipulate, organise, redesign, polish, varnish, burnish, paint, etc. and judge the quality of the craftsmanship of his/her product.

<u>Suitability:</u> This is the ability to produce an artistic product to satisfy an intended purpose. In doing so, an attempt is made to work with new ideas, elements, principles of design, materials and tools appropriately in order to achieve a product that is of both utility and aesthetic value to the consumer.

#### What to look for in an Art work Evaluation:

The following may be used as a checklist of what to look for in an artwork evaluation:

- a) creativity, originality, innovation;
- b) Use of media, tools and materials
- c) Design: composition of elements and principles
- d) Technical competence: draughtsmanship and craftsmanship
- e) Uses, relevance and suitability of artefact to society/community

## **GUIDELINES FOR SCHOOL-BASED ASSESSMENT (SBA)**

A new School Based Assessment system (SBA) will be introduced into the school system in 2011. The new SBA system is designed to provide schools with an internal assessment system that will help schools to achieve the following purposes:

- Standardize the practice of internal school-based assessment in all Senior High Schools in the country
- Provide reduced assessment tasks for subjects studied at SHS
- Provide teachers with guidelines for constructing assessment items/questions and other assessment tasks
- Introduce standards of achievement in each subject and in each SHS class
- o Provide guidance in marking and grading of test items/questions and other assessment tasks
- Introduce a system of moderation that will ensure accuracy and reliability of teachers' marks
- Provide teachers with advice on how to conduct remedial instruction on difficult areas of the syllabus to improve class performance.

The arrangement for SBA may be grouped in categories as follows. Folio Preparation, Project designed to include folio preparation, Mid-Term test, Group Exercise and End of Term Examination.

- 1. <u>Folio Preparation:</u> Folio preparation may include the following:
  - i. Specific Design
  - ii. Investigative study and field visit reports.
- 2. <u>Project</u>: This will consist of a selected topic to be carried out by groups of students for a year. Segments of the project will be carried out each term toward the final project completion at the end of the year,

Knowledge and Competence in Core Skills and Options: In marking project work, note that for a student to earn Grade A, the project output must show a combination of knowledge and skill in the student's selected option and in at least one of the other two options. Grade A should therefore be reserved for only outstanding work that combines knowledge and skill in at least two of the optional areas.

Practical activities should be used in both School-Based Assessment (SBA) and in the end-of-term examination. The practical assessment should cover:

- (a) Processes
- (b) Products.
- (c) Response

Assessment of processes: Look for creative and critical thinking, originality of ideas in the work; the design, correct handling and use of equipment, tools and materials. The degree of involvement, attitude to the work (including group work), understanding of the process, procedure, techniques and problem solving ability of the students must also be assessed.

<u>Assessment of end product</u>: The following preliminary question will be helpful when assessing an end product as a requirement for a lesson, task, activity/exercise: Is the student able to compose, develop, perform, stitch, draw and paint as required by the objectives? Assessment of finished products or performance also includes the students' verbal response or discussion/comments about the work/performance.

<u>Theory and Practicals</u>: Assessment of the theory and practical aspects of each option should be weighted 40:60 to reflect the importance of the practical nature of the options.

- 3. Mid-Term Test: The mid-term test following a prescribed format will form part of the SBA
- 4. <u>Group Exercise</u>: This will consist of written assignments or practical work on a topic(s) considered important or complicated in the term's syllabus
- 5. <u>End-of-Term Examination</u>: The end-of-term test is a summative assessment system and should consist of the knowledge and skills students have acquired in the term. The end-of-term test for Term 3 for example, should be composed of items/questions based on the specific objectives studied over the three terms, using a different weighting system such as to reflect the importance of the work done in each term in appropriate proportions. For example, a teacher may build an End-of-Term 3 test in such a way that it would consist of the 20% of the objectives studied in Term 1, 20% of objectives studied in Term 2 and 60% of the objectives studied in Term 3.

## **Suggested Procedures for Art Appreciation, Criticism and Judgement:**

For each work produced by the student, appreciation should be conducted as follows:

Appreciation: It can be explained as the full awareness of all the good qualities in an artwork as well as in what we see, read and hear. Appreciation which can also be explained as an intelligent talk about a basketry work of art requires the application of knowledge and skills in perception, thinking, aesthetics and art in general.

Art Appreciation Criticism And Judgement: The concept can be explained simply as an organized system for studying and talking about a work of art or (artwork).

Purpose And Importance: An art appreciation, criticism and judgement enables the artist or viewer to:

- build his/her perceptional skills
- form an opinion to judge the merits of an artwork
- determine whether an artwork is successful or effective
- think carefully, critically and organise his/her thoughts
- describe, analyse, interpret, criticize/judge or evaluate a work of art with confidence
- make sound aesthetic judgements
- develop better understanding and appreciation of all types and styles of artwork
- make ones aesthetic and personal interaction or response to an artwork meaningful and memorable
- apply critical thinking, expressive and aesthetic criteria to improve own art works

#### Steps/Procedure In Art Appreciation and Criticism

<u>Step 1: Identification and Description</u>: This procedure involves listing and determining the physical characteristics and basic facts about the artwork eg. name, title, size of work, date, medium, etc.

<u>Step 2: Analysis:</u> It is concerned with dissecting the artwork into constituent parts. It involves collecting facts, the technical qualities of the work as well as paying attention to aspects of the work that are obvious or easily recognized and classified. It covers three components namely:

- (a) analysis of the elements and principles of design, composition and how they are organized to make the artwork eg. balance, unity, rhythm, etc.
- (b) analysis of relationship among parts and determining the major connections amongst aspects of the artwork.
- (c) analysis of parts of the whole is done by explicating how the various parts and their relationship fuse to form the expressive content of the artwork.

Step 3 Interpretation: It seeks to find out what the artist is saying or communicating or the meaning of the artwork. It is concerned with the cultural, social a economic or religious significance of the work. It also involves the determination of aspects of the work which are essential or irrelevant to the meaning of the subject matter in the context of the work. Interpretation is based on the perception and experience of the viewer as well as the facts and clues from description and analysis.

<u>Step 4 Judgement:</u> This is concerned with passing judgement; whether the work is successful or effective or the artistic merit of the work. It also involves giving honest opinion of what one likes or dislikes, the reasons and judgement about the work. Judgement attempts to answer the question of whether the work is successful/effective or not by applying understanding of theories of aesthetics.

Aesthetic Theories: Aesthetics is the philosophy and study of the nature of beauty and arts. Three types of aesthetic theories are:

- (a) <u>Imitation and Liberal Qualities</u>: It focuses on realist presentation of the subject matter or an imitation of life or what one sees in real world.
- (b) <u>Formalism and Design Qualities:</u> It emphasizes the design qualities; focusing on the arrangement of the elements using principles of design or composition.
- (c) <u>Emotionalism And Expressive Experience:</u> It is concerned with the content of the work of art and the nature of artwork to convey a message to the viewer. Emotionalism requires a strong communication, feeling; mood or ideas from the work to the viewer.

**NOTE:** One or more of the aesthetic theories can be used to judge on artwork depending on the type and purpose. If one limits oneself to only one theories to appreciate and criticize an artwork, some unique or interesting aspects may not be discovered. Using the three is the best approach.

Art Evaluation: Evaluation in art can also be explained as the making a judgement about the aesthetic quality and values of the work of art. This judgement is based on ones:

- perception
- analysis
- application of reliable aesthetic criteria for making critical judgement.

A systematic evaluation criteria which is considered adequate for judgement in art covers the:

- degree of internal relatedness and cohesion within the work of art
- the fusion and vividness of one's experience within the work of art
- the degree to which the work of art represents a norm; reflects the expression of a culture and is true to the use of elements and principles of design; media and techniques.

<u>Judging Functional Objects</u>: Judging a functional artwork such as a woven basket or hat requires the application of the procedure in appreciation and criticism eg. eg. identification, description, analysis, interpretation. One must also use what is considered as empirical evaluation criteria. It takes into consideration how the object functions or serves the purpose for which it was made. Empirical evaluation criteria which is also described as "extra aesthetic," considers both the functional and aesthetic features of the work. For example, a shopping basket may be beautiful but not comfortable or useful because it has no handle for lifting or carrying it when filled with goods.

When students produce art works, attention should be paid to the following:

- a) identification, discussion, care and testing of tools and materials;
- b) preliminary designing and sketch-models;
- c) translation of designs and sketch-models into art works;
- d) construction of the articles:
- e) decoration and finishing:
- f) discussion of uses/relevance of the article(s).

#### **GRADING PROCEDURE**

To improve assessment and grading and also introduce uniformity in schools, it is recommended that schools adopt the following WASSCE grade structure for assigning grades on students' test results. The WASSCE structure is as follows:

80 - 100%	-	Excellent
70 - 79%	-	Very Good
60 - 69%	-	Good
55 - 59%	-	Credit
50 - 54%	-	Credit
45 - 49%	-	Credit
40 - 44%	-	Pass
35 - 39%	-	Pass
34% and below	-	Fail
	70 - 79% 60 - 69% 55 - 59% 50 - 54% 45 - 49% 40 - 44% 35 - 39%	70 - 79% - 60 - 69% - 55 - 59% - 50 - 54% - 45 - 49% - 40 - 44% -

In assigning grades to students' test results, you are encouraged to apply the above grade boundaries and the descriptors which indicate the meaning of each grade. The grade boundaries i.e., 60-69%, 50-54% etc., are the grade cut-off scores. For instance, the grade cut-off score for B2 grade is 70-79% in the example. When you adopt a fixed cut-off score grading system as in this example, you are using the criterion-referenced grading system. By this system a student must make a specified score to be awarded the requisite grade. This system of grading challenges students to study harder to earn better grades. It is hence a very useful system for grading achievement tests.

Always remember to develop and use a marking scheme for marking your class examination scripts. A marking scheme consists of the points for the best answer you expect for each question, and the marks allocated for each point raised by the student as well as the total marks for the question. For instance, if a question carries 20 marks and you expect 6 points in the best answer, you could allocate 3 marks or part of it (depending upon the quality of the points raised by the student) to each point, hence totalling 18 marks, and then give the remaining 2 marks or part of it for organization of answer. For objective test papers you may develop an answer key to speed up the marking. As much as possible the end of term examination should have three test papers as described above, or could be developed as two test papers where, following the example of the WASSCE, Paper 1 will consist of two sections: Section A and Section B. Section A of Paper 1 will consist of objective test items, while Section B will consist of structured questions.

# **SENIOR HIGH SCHOOL – YEAR 1**

# **SECTION 1**

# SOCIAL CULTURAL, HISTORICAL IMPORTANCE OF BASKETRY

**General objectives**: The student will:

- 1. recognise that basketry has history and a variety of social, cultural and economic purposes.
- 2. be aware of how people use a diversity of ideas, techniques and a variety of materials from the environment to make basketry items that satisfy their needs.
- 3. recognise the need to study basketry for educational, social and economic purposes.
- 4. develop an awareness of basketry practitioners, learning/training institutions, towns or centres, professions and vocation.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1	The student will be able to:		Guide students to:	The student to:
MEANING AND SCOPE OF BASKETRY	1.1.1 explain the concept "basketry" and its scope.	Concept and scope of basketry.  The art of making useful and beautiful items with man-made and natural materials of different characteristics and techniques such as weaving, plaiting, knotting and stitching.  Items: The three Dimensional (3-D) items: baskets, hats, mats, nets, couch footwear, cot, etc.  Materials: Characteristics of materials; e.g. tough, stiff, pliable, soft, thick, thin, flat coloured, uncoloured, natural, manmade strands of fibre, cords, canes, roots, stems, leaves, tree bark, etc.  Techniques: Weaving, randing, pairing/twining, slewing, fitching, etc. Plaiting: Using 3 or more strands of the same characteristics to interlace. Coiling and stitching: Using core/bundle and coiling and stitching them together.	<ul> <li>brainstorm the meaning of the concept "basketry" and its scope.</li> <li>discuss the meaning and scope of basketry, using samples and other audio-visual teaching and learning materials (TLM).</li> <li>students to study the items, reflect and come out with their own explanation about the meaning and scope of basketry.</li> <li>NOTE</li> <li>organise the identification and collection of basketry items and TLMs prior to the lesson.</li> <li>make use of ICT (DVD, internet, CDs, Video Films, Magazines, Books for presentation and discussion.</li> </ul>	- write a short essay with Examples about his/her understanding of the concept of basketry and its scope using information from the internet, practitioners and other reference books.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:		Guide students to:	The student to:
MEANING AND SCOPE OF BASKETRY		<ul> <li>Knotting (macramé): using one or several knots and</li> <li>Construction: framing and making by cutting, nailing, tying, glueing, weaving lashing and incorporating other techniques.</li> <li>Others: combining, integrating basketry materials and techniques with other items e.g. calabash, gourd, ceramic pots, bowls, beads, feathers, leather, board, plastics, etc.</li> </ul>		
UNIT 2				
RATIONALE FOR STUDYING BASKETRY	1.2.1 analyse the rationale for studying basketry in schools for the benefit of the learner and society.	<ul> <li>Rationale for studying basketry.</li> <li>As a problem-solving, creative visual art activity for designing and making items of cultural, functional and aesthetic value.</li> <li>Basketry can lead to several vocations for employment and poverty alleviation e.g. straw and cane basketry.</li> <li>It can be pursued as an academic and occupational course or training at the tertiary level e.g. KNUST and UEW and enterprise.</li> <li>Materials for basketry are available in every region or district in this country e.g. straw, palm trees.</li> <li>Basketry items promote, transmit and preserve our culture e.g. Bolga baskets. They satisfy social, religious and cultural needs. e.g. containers and furniture.</li> </ul>	<ul> <li>brainstorm (in groups) the rationale for studying basketry in schools for their benefit and society.</li> <li>discuss their views and reasons for studying basketry.</li> <li>compare their views and reasons to determine those that are intangible or good, using concrete examples.</li> <li>discuss and suggest how the teaching and learning of basketry in schools can be done effectively to justify the reasons.</li> <li>NOTE:</li> <li>Interview and observe students to find their attitudes, views and reasons for studying basketry and use the result to monitor and evaluate their behaviour.</li> </ul>	<ul> <li>interact and interview a number of people, students, parents, practitioners, school administrators and report on their views or reasons for studying basketry in schools.</li> <li>search the internet and other reference books for information and write a short essay either agreeing or disagreeing on the statement: "The Ministry of Education is justified by including Basketry as a subject to be studied in school."</li> <li>suggest how the teaching and learning of basketry in schools can be done effectively.</li> </ul>

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3	The student will be able to:		Guide students to:	The student to:
HISTORICAL, SOCIAL, CULTURAL AND ECONOMIC IMPORTANCE	1.3.1 analyse the origin, socio-cultural and economic importance of basketry of the past and the present.	Socio-cultural and economic importance of basketry.  - Basket-making is regarded as the oldest art form because the oldest pottery items have basket marks on them i.e. clay was smeared inside a basket which got burnt perhaps by accident.  - The origin of weaving containers is believed to have come from the bird and the nest.  - Early human beings needed basketry containers or items to satisfy their basic needs, examples:  Agriculture/Food:  - items for carrying, storing, preparing and serving food; fishing, trapping animals eg. baskets, colanders, sieves, traps, nets, strainers.  Shelter: - roofing/thatching, fencing, cots, etc. Furniture: - beds, mats, stools, chairs, curtains, etc.  Clothing: - foot wear, fans, hats, vests, belts, etc.  Transportation: - rafts, boats, hammock, palanquins, Carts, etc.  Warfare: Shield (coiled, woven), helmet, etc.  Religious/Social Ceremonies: - containers, bags for serving gods/goddesses, decorated and sculptural items, toys, coffins, etc.	<ul> <li>brainstorm the origin of basketry and the idea of making items to satisfy the needs of early man.</li> <li>discuss how basketry has satisfied the needs of people in the past in several ways.</li> <li>compare the uses, social, cultural and economic importance of basketry of the past with the present to determine similarities and differences.</li> <li>Students to suggest how basketry can be used to promote the social, cultural and economic development of Ghana in modern times.</li> </ul>	- prepare (in groups) and debate the topic "The importance and practice of basketry for satisfying social, cultural and economic needs of society is past and gone in modern times."  - find out and write a short report about the uses and social-economic importance of basketry in their locality.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
			ACTIVITIES	
UNIT 3 (CONT'D)	The student will be able to:		Guide students to:	The student to:
		Entertainment/Recreation: - rattles, drums.		
		The uses and importance of basketry in the past as compared with the present examples: clothing, furniture, marketing, agriculture, shelter, patronage and export trade.		
UNIT 4				
TYPES AND CONTRIBUTION OF BASKETRY BY SOME	1.4.1 outline the types and contribution of some places to basketry in Ghana and the world.	Types of basketry and contribution of selected places in Ghana and other parts of the world.	identify and discuss (with the help of a map)     places noted for basketry, the types and     contribution in satisfying needs of society.	Investigate with the help of ICT (internet) and books 2 places in Ghana and elsewhere in the world where basketry is
PLACES AND PEOPLE		Bolgatanga and Upper East – Straw, grass- flower stalk basketry.	NOTE: Use digital content and other audio-visual aids where possible.	practised in terms of type and purpose and contribution to societal needs.
		Items: satisfying national, tourists and international markets.		
		Enyeresi (of the past and present) Rattan Cane Basketry items: for satisfying local and national needs.		
		Asamankese – Rattan Cane Basketry: satisfied local and national needs (of the past).		
		Assin Foso – Bamboo factory to promote bamboo handicrafts and cottage industries as at now.		
		Gambilogu – Straw Basketry Centre: for satisfying local, tourist, international needs.		
		Sirigu UER – Straw Basketry: for satisfying local, tourist, national and international markets.		
		Zaare UER – Straw Basketry: for satisfying local, tourist, national and international markets.		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4 (CONT'D)	The student will be able to:		Guide students to:	The student to:
TYPES AND CONTRIBUTION OF BASKETRY, BY SOME PLACES AND PEOPLE		Southern Volta (Agave, Atiave, Dabala, South Tongu, etc) bulrush containers, bags, mats for local and national market demands.  Accra - Tetteh Quarshie – Achimota Motorway; Switchback Road; Okpoglo: Rattan Cane Basketry and Furniture satisfying national, tourist and international market demands.  Kumasi - Centre for National Culture: Cane Basket and Furniture – promoting and producing basketry items.  KNUST, KUMASI - Department of Integrated Rural Art and Industry: design and production in art and basketry for industry.  UEW, Winneba - Department of Art: education in art and basketry for teaching in school.  Support/Agencies- Aid to Artisans Ghana (ATAG) Ghana Export Promotion Council; etc. training financing, motivating artisans in basketry to design and produce to satisfy national and international needs and standards. Notable Countries/Cultures  Japan and China: bamboo basketry and training  North America Indians - Coiled and twined/paired basketry items in intricate patterns for use and museums.  Philippines: Cane Basketry for		
		national and international markets.		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT  UNIT 4 (CONT'D)  TYPES AND CONTRIBUTION OF BASKETRY BY SOME PLACES AND PEOPLE	The student will be able to:  1.4.2 describe jobs/vocations, people and agencies engaged in basketry.	East African (Kenya) - bags for tourist and export markets.  Venezuela/Mexico - plaited, patterned items of world standard.  South African and Botswana - various coiled and woven basketry items for export and national markets etc.  Careers/Vocations and people in Basketry.  Careers or vocations, avocations are mostly determined by the materials or	- identify and discuss various careers/vocations in basketry discuss how to interview or look for information about jobs from practitioners for description and reporting in terms of:	- research and describe 3 different vocations in basketry for publication in a journal for visual art.
		items made, examples:  1. Cane Basketry:  a. Designer and Weaver of cane baskets, trays, containers, etc.  b. Maker/Framer of cane baskets and palanquins, furniture e.g. book rack, tables, sofas, cots.  c. Weaver of cane furniture, lamp stands, baby cots, etc.  d. Supplier of canes  e. Seller, Exporter of cane basketry.  2. Straw/Grass Flower, Stalk Basketry:  - Weaver of containers; bags, hats, fans, baskets, rattles, mats, thatches, decorative and sculptural items.  3. Bulrush Basketry:  - Weaver of bags, mats.  - Seller of bulrush bags, mats.	a. Job title/Name of enterprise/business b. When and where started c. Materials d. Major skills involved or required for designing and making end products e. How location was identified. f. Initial capital and source. g. Materials required and source. h. Tasks performed. i. Steps in the performance of tasks. j. Benefits derived from business. k. Attitude and conditions for work.	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING	EVALUATION
			ACTIVITIES	
UNIT 4 (CONT'D)  TYPES AND CONTRIBUTION OF BASKETRY BY SOME	The student will be able to:	4. The Palms:  - Weaver of containers, baskets, mats, fish traps with oil palm and raffia palm rachis.  - Maker of baskets, containers,	Guide students to:  design and make items of aesthetic value by	The student to:
PLACES AND PEOPLE		hats, mats, etc. with strands by plaiting, coiling and stitching.	coiling a stitching eg. containers, hats design and make items of functional value by	
		5. Bamboo Works:  Designer and maker of bamboo furniture and containers by framing,	plaiting using a suitable material eg. mats, hats, decorative items etc.	
		construction and weaving (sometimes) integrating with cane.	designing and making items sculptural, decorating, aesthetics and functional items with a combination of variety of techniques and	
		6. Designer and maker of items by knotting (macramé) e.g. containers, clothing, pot holders, room, hall and body decoration items e.g. wall, dividers, hangings and table covers.	materials.	
		7. Teacher/Lecturer/Educator in basketry:  a. UEW – I. Opoku-Mensah, Okai-Nti Ernest, K.Z. Adzraku.  b. KNUST –Mr Samuel Teye Daitey K. Adu Baah, Dr. R.Steiner Sylvester Lumor Eunice Painstil, Millicent Mate; Christiana Dassah-Kabuga  c. Mr.B.K. Adipah(CRDD), Elsie Akyea (Accra) D.N. Achimboa (Navrongo, John Bosco), Johnny Powers (Agogo Training College), Harriet Hinson (Margaret Mary)etc.  d. Practitioners – L. Ofori (Accra Okponglo), Agbolosu Mensa (Assin Fosu), Gifty Allotey (Accra); G. Adongo (Bolga); A. Atanga (Bolga); J. Adingba (Bolga); T. Ayimbolo (Bolga); E. Assa (Bolga), Vivian Anambona (Bolga), Paul Nyame (Kumasi)		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5	The student will be able to:		Guide students to:	The student to:
COMPETENCIES ATTITUDE AND BEHAVIOUR OF THE STUDENT/ LEARNER FOR EMPLOYMENT AND CUSTOMERS	1.5.1 analyse the competencies, attitude and behaviorial skills required of a student/learner for education, training, self or paid employment and customers.	Competencies attitude and type of behaviour required of a student/learner for education and employment, examples:  - ability to observe, use memory and imagination to derive and develop ideas, pre-image/ visualize and make designs of items.  - ability to translate ideas and paper designs into three-dimensional items to solve a problems or satisfy an identified need using the Design and Technology process.  - dexterity and creative use of a tools, equipment and a variety of materials.  - application of knowledge and understanding to constant practice for proficiency and perfection.  - creativity, originality in thinking and end products  - ability to respond to an art work by using knowledge and skills in perception, appreciation criticism, judgement, evaluation and aesthetics  - critical thinking and problem-solving skills, healthy competition, good human relations, etc.  - demonstration of human and moral behaviour in thinking, feeling and acting e.g. honesty, commitment, self-discipline/respect, diligence, patience, tolerance, teamwork, etc.  - communication skills, portfolio of works  - ability to perform tasks with little or no supervision, etc.  - self-learning/evaluation for improvement, perseverance  - time-management, work ethics, self-confidence, communication skills, etc.	- identify, discuss and analyse the skills, attitude, competencies and other requirements of a student/learner for  (a) learning, training/education.  (b) self or paid employment and (c) clients/customers  NOTE:  Guide, support, observe and encourage students to acquire the skills and competencies as well as inculcate the human and moral values; and demonstrate them in the performing various tasks in class, school or life.  Guide students to lay down rules, regulations and sections for class activities and moral behaviour.  Include observation of their behaviour in assessment.	<ul> <li>find out, analyse and write an essay on the requirement, competencies and behaviour expected of a student or learner in any of the areas.</li> <li>self employment in basketry.</li> <li>further education in basketry.</li> <li>senior high school.</li> </ul>

# **SENIOR HIGH SCHOOL – YEAR 1**

# **SECTION 2**

# **MATERIALS, TOOLS AND EQUIPMENT**

General objectives: The student will:

- 1. acquire knowledge and skills in handling and preparing basketry materials, some tools and equipment safely and sustainably.
- 2. understand the uses, characteristics and limitations of basketry materials ,tools and equipment.
- 3. understand and use ICT (Internet) to seek information about basketry, the materials ,tools and equipment and their uses.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 TYPES OF MATERIALS	The student will be able to:  2.1.1 categorise basketry materials according to sources, uses and location.	Categorisation of materials according to sources, types and location.  (1)  Name Bamboo (Green)  Source Plant  Uses Containers, furniture,	ACTIVITIES  Guide students to:  - brainstorm and mention types of materials required for basketry, their sources and location.  - discuss and describe basketry materials according to their sources, uses and locations.	The student to:  - prepare a chart showing a categorization of basketry materials according to their sources, uses and location.  - investigate and prepare a chart of basketry materials
		fences, sieves, strainers, etc.  Location Ashanti, Brong Ahafo, Eastern, Greater Accra, Volta, along streams, etc.  (2)  Name Bamboo (Yellow)  Source Plant  Uses Containers, furniture, fences, sieves, strainers, etc.  Location Ashanti, Brong Ahafo, Eastern, KNUST-Kumasi, Kusi-Eastern Region, etc.	Students to categorise the materials according to name, sources, uses and location.  NOTE: Help student to identify plant materials by local names and if possible by their scientific names with the help of science and language experts.	chart of basketry materials which are being used or suitable for use in their locality. The local name must be indicated.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D) TYPES OF MATERIALS	The student will be able to:	Name BARADEP Being established by Bamboo and Rattan Development Programme of Ministry of Lands and Forestry  Source Plant  Uses Furniture construction, baskets, hats, fences, etc.  Location Brong Ahafo, Northern, Upper East and west, Kusi in Eastern Region, etc.  (4)  Name Common Reed (Phragmites Karka)  Source Plant  Uses Bolga hats, bags, baskets, etc.  Location Northern and Upper East especially Bolgatanga area.  (5)  Name Guinea Grass (Panicum Maximum)  Source Plant  Uses Bolga hats, baskets, bags, etc.  Location Common in Southern Ghana, along roadsides, etc.  (6)  Name Common Grass Yoomo Mua (Dangme)  Source Plant  Uses Hats, bags, etc.  Location Common in the south along roadsides in abandoned open places, etc.	Guide students to:	The student to:

UNIT	SPECIFIC OBJECTIVES		CONTENT		TEACHING AND LEARNING ACTIVITIES	EVALUATION
					ACTIVITIES	
UNIT 1 (CONT'D)	The student will be able to:	(7)		Guide	students to:	The student to:
TYPES OF MATERIALS		Name	Corn shucks (Zea Mays)			
		Source Uses	Plant Doormats, hats, bags,			
		Lasatian	floral art, rope, mats, bag (for crabs)			
		Location	Common throughout the country.			
		(8) Name	Jointed flat Sedge			
		Source	(cyperus articulatus) Plant			
		Uses	Mats, bags (for crabs)			
		Location	Volta, Greater Accra in fresh water or lagoon			
			areas eg. Keta and Avu			
			Lagoons in Volta Region.			
		(9)	rtegion.			
		Name	Cat's Tail or Bulrush			
		Source	(Typha domingensic Plant			
		Uses	Hats, bags, baskets,			
			containers, etc.			
		Location	Ashanti, Volta, Brong			
			Ahafo, Eastern, Greater Accra, Western, in			
			marshy areas.			
		(10)	_			
		Name	Banana and Plantain			
			(Musa sapientum and musa para dislaca			
		Source	Plant			
		Uses	The pseudo/false			
			fibrous stem is useful for making cords, mats,			
			bags, containers of all			
		Logotica	types.			
		Location	Southern Ghana			

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:		Guide students to:	The student to:
TYPES OF MATERIALS		(11)  Name Henaf Hibiscus (annabinus) nndwanhoma (Akan)  Source Plant Uses Cords, doormats, bags, containers.  Location Every region in Ghana. (12)  Name Sisal (Agave Sisalana)  Source Plant Uses Containers of all types, mats, bags, baskets, etc.  Location Grows wild but can be cultivated everywhere in Ghana, Dangme, Ewe areas, etc.  (13)  Name Screw Pine (Pandanus Abbiwii)  Source Plant Uses Mats, containers, bags, sieves, etc.  Location Common in Ewe, Dangme areas. Can be cultivated throughout the country.		

UNIT	SPECIFIC OBJECTIVES		CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:	(14)		Guide students to:	The student to:
TYPES OF MATERIALS		Name	The Palms: Large Rattan Laccosperma Opacum (Oyee[Akan])		
		Source	Plant		
		Uses	Containers of all types, basketry, furniture, construction, etc.		
		Location	Brong Ahafo, Ashanti, Western, parts of Central, Eastern and Volta. It is becoming endangered. Can be cultivated in agro- forestry scheme.		
		(15)			
		Name	Medium Rattan (Calamus deceratus (demmere - Akan)		
		Source	Plant		
		Uses	Containers, baskets, furniture, construction framing, etc.		
		Location	Brong Ahafo, Ashanti, Western, parts of Central, Eastern and Volta. It is becoming endangered. Can be cultivated in agro- forestry scheme.		
		(16)			
		Name	Small Rattan Eremospatha Macrocarpa (mfea - Akan)		
		Source Uses	Plant Basketry, construction of furniture and other containers by framing, weaving, etc.		
		Location	Western, Brong Ahafo, Ashanti and parts of Eastern, Volta.		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:		Guide students to:	The student to:
TYPES OF MATERIALS		Name Oil Palm: Elaeis guineensis  Source Plant Uses Basketry, containers, fish traps, fences, drying mats, door and window blinds, etc.  Location Brong Ahafo, Ashanti, Western, Eastern, Central, Greater Accra, Volta.  (18)  Name Raffia Palm (Raphia hookeri)  Source Plant Uses Branches/fronds/rachis are useful for making baskets, containers, construction of furniture, etc. pith in the rachis for construction and making of toys, cages, - leaves and fibre for stitching, stringing of beads, knotting, tying into bags, mats, etc.  Location Brong Ahafo, Ashanti, Western, Central, Eastern, Volta, Eastern along rivers and fresh waters swamps. It is becoming endangered.		

UNIT	SPECIFIC OBJECTIVES	CON	TENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:			Guide students to:	The student to:
TYPES OF MATERIALS	The student will be able to:	Source Plant Uses Large baske fans, I etc.  Location Upper Northe Centra Coast well in (20)  Name Cocor nucife Source Plant Uses Doorn brushe bags, Location South the co (21)  Name Soft C (Mara leacar Akan) Source Plant Uses Peelir useful sieves Location Brong weste Easte Becor Can b	nats, rugs, es, cord/rope, etc. ern Ghana, along ast/beach.	Guide students to:	The student to:

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:		Guide students to:	The student to:
TYPES OF MATERIALS		Name Complimentary materials: Calabash and gourd  Source Plant Uses Useful in basketry as base/attachment/embell ishment for items by weaving, coiling, stitching, knotting, etc.  Location Can be cultivated in all regions in Ghana. Available in the market.  (23)  Name Coconut Shuck Source Plant Uses Useful in basketry as base/attachment/embell ishment for items by weaving, coiling, stitching, knotting, etc.  Location In Southern Ghana.  (24)  Name Bamboo Culm  Source Plant Uses The jointed hollow stem (culm) can be carved and is useful as base for making items by weaving, coiling, knotting, etc.  Location Southern regions of Ghana.		

UNIT 1 (CONT'D) TYPES OF MATERIALS    Seeds, pieces of wood.	UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
MATERIALS    Name	UNIT 1 (CONT'D)	The student will be able to:		Guide students to:	The student to:
Name   Shells e.g. cowries   crams, snails.			Name Wood, board, beads, seeds, pieces of wood.  Source Plant Uses Useful as the base for baskets for weaving, coiling and stitching, construction, framing of furniture for decoration, attachment, stringing e.g. wooden beads.  Location Every region in Ghana.  (26)  Name Climbers, runners, roots Source Plant Uses Useful for weaving, coiling, stitching of items into baskets, mats, etc.  Location All regions particularly farming areas.  (27)  Name Animals Skins, leather, feathers, leatherette, hides Source Animals Uses Useful for attachment embellishment, decoration and for making items by knotting, coiling, stitching and weaving.  Location All regions.  (28)  Name Shells e.g. cowries crams, snails.  Source Animals Uses Useful for attachment, integration/decoration		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D) Th	he student will be able to:		Guide students to:	The student to:
TYPES OF MATERIALS		Name		

UNIT	SPECIFIC OBJECTIVES		CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:	(33)		Guide students to:	The student to:
		Name	Wire (scrap)		
TYPES OF		Source	Man-made		
MATERIALS		Uses	For weaving,		
			construction, framing of		
			items e.g. baskets and		
		1 4:	other containers.		
		Location	All regions.		
		(34)	Cynthetic/petural cords		
		Name	Synthetic/natural cords, ropes, threads, ribbons,		
			twines/polythene, etc.		
		Source	Man-made		
		Uses	For knotting, stitching,		
			tying, wrapping, lashing		
			items e.g baskets, mats		
			and decorative items.		
		Location	All regions from the		
			markets.		
		(35)			
		Name	Dyes from bark of trees,		
			seeds, roots, leaves,		
			etc.		
		Source	Plant		
		Uses	For dyeing, materials for		
			weaving, knotting, plaiting, coiling and		
			stitching.		
		Location	All regions especially in		
		Location	the rural areas.		
		(36)			
		Name	Commercial dyes eg		
			potassium		
			permanganate (suede		
			dye), iron filling, rusted		
			iron, etc.		
		Source	Man-made		
		Uses	For dyeing, materials for		
			weaving, knotting,		
			plaiting, coiling and stitching.		
		Location	All regions from local		
			markets, scrap metals		
			dealers.		

UNIT	SPECIFIC OBJECTIVES	CON	TENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2 TOOLS, EQUIPMENT AND THEIR USES	The student will be able to:  2.2.1 categorise and describe equipment, tools and their uses in basketry.	Name of Tools/equipment Equipment Table, board, benches, etc.  ICT (Computer and	Uses  Drawing, designing, construction, framing, serving as support for work, etc.  For 3-D Computer Aided		EVALUATION  The student to:  - identify and categorise basketry tools according to uses and source of power  - find out from practitioners, reference books and internet, tools and modern equipment necessary for basketry.
		accessories, internet, etc.)	Design (CAD), drawing, planning, searching for information, storing, retrieving and presentation of ideas, etc.	Region between Anyinam and Nkawkaw.  The Ministry of Lands and Forestry is promoting the use of bamboo for making handicrafts under the Bamboo Rattan Development Programme (BARADEP).	
		Tools Hacksaw, knife, shears, razor blade, scissors, hand saw, cutlass, etc. Awl, bodkin, etc.  Needles (small and large)	For cutting, trimming, splitting scraping, slicing, etc.  For piercing and creating holes.  For stitching, sewing, joining parts together.		

UNIT	SPECIFIC OBJECTIVES	CONTENT		TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:			Guide students to:	The student to:
TOOLS, EQUIPMENT AND		Name of Tools/equipment	Uses		
THEIR USES		Pliers	For holding, gripping, bending, fixing, pulling, etc.		
		Nail	Joining.		
		Hammer and Mallet	Nailing, applying pressure, etc		
		Clamp	Holding and fixing, etc.		
		Brush	For applying glue, lacquer, etc.		
		Tape measure	Measuring.		
		Sandpaper	Smoothing.		
		Scythe/Sickle	Cutting, harvesting eg. palm branches, grass.		
		Boots, googles, gloves, masks, thimbles, apron, etc.	As protective clothing and safety measure.		
		Gas cylinder and accessories	For scorching and bending		
		eg. hose, regulator	canes.		
		Scorching Lamp	For singeing and scorching		
USING ICT IN BASKETRY	2.2.2 demonstrate knowledge and skills in exploring the use of ICT(computer and accessories) to perform tasks in basketry.	Using ICT (computer and accessories) to perform tasks in basketry.  - Accessing, internet for ideas, information, etc.  - Presentation of ideas and communications e.g. e-mail, (website), etc.  - Drawing, designing and production, Computer-aided design (CAD)		<ul> <li>discuss the use of ICT and computer for practicing basketry.</li> <li>discuss the safe and responsible use of ICT and computer facilities.</li> <li>identify and discuss computer software for 3-dimensional design e.g. photo shop, coral draw, rhino, macromedia, Adobe, etc.</li> </ul>	<ul> <li>describe how to use ICT and computer to perform tasks in basketry responsibly.</li> <li>explore the use of ICT and computer to access information on basketry, designing, drawing, etc.</li> </ul>
				<ul> <li>handle, explore the use of the computer to perform various tasks.</li> </ul>	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2 (CONT'D)	The student will be able to:		Guide students to:	The student to:
TOOLS, EQUIPMENT AND THEIR USES	2.2.3 design and make some simple tools and equipment using techniques and available materials.	- designing, exploring, experimenting and making simple tools with scarp materials eg. metals, wood for piercing and cutting, splitting scraping, nailing, stitching, glueing, trimming, eg. knife, bodkin, scraper, hacksaw.  - applying knowledge and skills in Science and Technical Skills.	<ul> <li>review the lesson on basketry tools and equipment.</li> <li>discuss and identify their needs for tools.</li> <li>use the designing process to solve identified problems in design and making tools to perform tasks in basketry.</li> <li>investigate, explore, design, make and test tools for suitability.</li> </ul> NOTE: Demonstrate how to make the tools if required and access the internet and books for more information. Observe students for demonstration of safety rules.	<ul> <li>design, make and test a tool for effectiveness and report for class discussion.</li> <li>describe the procedure for identifying the need for a tools and how it was solved through the design and making process.</li> </ul>
CARE, MAINTENANCE, STORAGE AND SAFETY IN THE USE OF TOOLS AND EQUIPMENT	2.3.1 demonstrate knowledge and skills in caring, maintaining and using tools and equipment safely.	Maintenance and safety measures in the use of tools and equipment.  Care/maintenance and Safety Precaution  (a) Safe keeping in appropriate tool boxes, or sheaths.  - Sharpening them properly for use.  - Correct handling/holding with fingers, hands, arm and posture of body for cutting, piercing, scraping, slicing, splitting, etc.  - Oiling and greasing to avoid rustiness eg. metal blade, etc.  - Following manufacturer's Instructions and rules.  - Using experts to repair in case of faults or breakdown eg. powertools.	Students to identify and discuss how to maintain and use tools and equipment safely.  Students to perform various tasks in handling, using and maintaining tools and equipment in safe and responsible ways for observation and assessment.  Students to show by behaviour or practice in class, how to maintain and use tools responsibly, sustainably and safely.  NOTE:  Use practical and participatory methods for the lesson eg. simulation, role-play, case studies, demonstration and observation.	<ul> <li>explain and suggest how to care, maintain and use tools safely and responsible.</li> <li>show by way of behavior: <ol> <li>demonstrate if possible how to use and care for tools and equipment e.g. oiling and greasing.</li> <li>the attitude and practice of using tools safely and responsibly without causing harm to him/herself.</li> <li>describe safety measures in handling and using tools and equipment to avoid</li> <li>self injury</li> <li>injury to others</li> <li>damage to tools and equipment</li> </ol> </li></ul>

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3 (CONT'D)	The student will be able to:	(b) Safety precaution against - injury to self - Injury to others - Damage to tools Wearing goggles, aprons/overall Mask. Boots, helmets, gloves etc.  Wearing protective clothing when using them: eg. wearing thimbles for stitching or piercing with needles or piercing with other tools avoiding the use of the same dye container or bath for food, etc.		- show by way of behavior and attitude, safe, correct and responsible use of equipment without harm to him/herself others and damage to tools and equipment - find out from the internet and other sources how to care, maintain and use tools and equipment safely.
PNEUMATIC TOOLS, CARE, MAINTENANCE AND STORAGE	2.4.1 identify and describe pneumatic tools and equipment and their uses.  2.4.2 care and maintain pneumatic tools and equipment.	Using appropriate tools and equipment for the appropriate task.  Care and maintenance: oiling, greasing, routine checks and proper storage of tools and equipment.  Pneumatic tools include: drills, saw, sanding machine, band saw, etc.  Use: drills for boring holes, saws for cutting, sanding machine for smoothing surfaces, etc.	Guide students to identify and describe power-driven tools.  Guide students to use some of the pneumatic tools in a given task.  Discuss the importance of caring and maintaining tools and equipment.  Demonstrate how to oil and grease tools and equipment.	Describe four ways of maintaining tools and equipment.  Sketch and label some of the power-driven tools and equipment.  Students should perform a given task by using tools.
	2.4.3 administer first aid.	First aid items include: iodine, bandage, plaster, clean water etc. For example – splashing of clean water into the eyes to remove/wash away unwanted matter.	Discuss and demonstrate first aid measures.  Note: Invite or visit a qualify health worker to give a talk on safety and first aid practices particularly related to regenerative health.	Students to stimulate or dramatise how to administer first aid. The students to: - find out and present a report on how to administer first aid for - cuts, - burns, - sprains, - fracture, - bites from a snake, scorpion - harmful objects, chemicals entering eyes, nose, eyes, etc

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5	The student will be able to:			The student to:
PREPARATION OF MATERIALS	2.5.1 prepare materials for use and storage by applying appropriate techniques.	Preparation of materials for use and storage.  Plant materials: skills/techniques for preparation.  - The rachis/frond of palm trees: harvesting, cutting, splitting, scraping, peeling, etc.  - Palm leaves (date, fan, raffia, etc): harvesting, cutting, peeling, sundrying, splitting, dyeing, etc.  - Rattan cane: harvesting, cutting, scraping, splitting, peeling, etc.  - Screw pine (pandanus): harvesting, cutting, trimming, sundrying, splitting, rolling, dyeing, etc.  - Coconut husk/coir: plucking, cutting, peeling, smashing (beating up), drying, shaking off; dyeing.  - Bulrush: harvesting, cutting, sundrying, beating up, dyeing, etc.  - Corn Shuck: peeling, sun-drying, trimming, splitting, dyeing, etc	Quiz: Guide students to review the lesson on basketry materials and techniques.  Guide students to discuss and observe how to prepare, use and store materials for basketry.  Students to identify, collect, harvest and prepare available materials for storage and use by applying appropriate knowledge and skills.  NB:  Make student aware of the fact that: - harvesting, preparation of materials for sale is a vocation harvesting, preparation of material according to characteristics for storage requires knowledge in science, (weather, plants, climate/seasons) observational and technical skills e.g. sun-drying and storing in dry place to preserve it and moistening before use to soften the fibre; rainy or dry seasons, bushfires, etc.	- identify a material each from animal and plant sources and prepare them for use by: i. weaving ii. plaiting iii. knotting iv. coiling v. stitching, etc.  - write an illustrated report on that procedure for preparing a plant material for use and storage indicating problems encountered and their solution.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5 (CONT'D) PREPARATION OF MATERIALS	The student will be able to:	- Banana/Plantain bark, sisal, kenaf: cutting, trimming, peeling, smashing, beating, soaking, retting, washing, drying, dyeing, rolling and twisting into ropes.  Bamboo: from primary and secondary preparation to primary and secondary		The student to:
		processing.  1. (a) Primary Preparation:     harvesting, removal of nodes. (b) Secondary Preparation:     extraction of gummy     substances, reduction of starch,     etc.  2. (a) Primary Processing:     splitting, bending, flattening,     slicing, slitting, etc. (b) Secondary Processing:     bleaching, drying,     carbonization, colouring with     acid.  3. (a) Preservation:		
		Non-chemical/traditional method; smoking, white washing, elevation, construction, etc.  (b) Chemical Method: butt treatment, open tank method for cold soaking.  (c) Boucherie method, modified boucherie method, pressure method.  (d) Hot and cold bath process.  (e) Glue/lime treatment.  (f) Fire resistant method and storage:  By sorting out; rolling into coil, arranging in bundle, keeping it dry and keeping it flat, etc.		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5 (CONT'D)	The student will be able to:		Guide students to:	The student to:
PREPARATION OF MATERIALS	2.5.2 demonstrate knowledge and skills in safe and sustainable harvesting, preparation and use of materials.	Safe and responsible harvesting and use of materials.  - Safety measures for harvesting, preparation and usage i.e. wearing of protective clothing against thorns, itchy juices, marshy areas, dangerous animals, etc.  - Wearing of masks, gloves when handling and using dyes, etc.  - Wise and sustainable use of materials without wastage or destroying the ecological system.  The role of human values e.g. self discipline, concern for others and the environment, agro-forestry, etc.  - Avoiding: bushfires, destruction of young plants, greed, insensitivity to the plight of future generation, etc.	- discuss and observe safe and sustainable measures in the harvesting, preparation and use of materials now and for future generations.  NOTE:  Use demonstration and digital content if possible and let students seek more information from agencies such as Environmental Protection Council, Ministry of Lands and Forestry and Ministry of Health.  Always observe student's behaviour in the practice of safe, responsible and sustainable use of materials for sanctions or commendation.	- propose rules and regulations to guide safe, responsible and sustainable use of basketry materials in the school or society.
	2.5.3 classify materials according to characteristics and techniques through exploration and experimentation.	Characteristics of materials according to techniques.  Weaving, pairing/twining, randing: Tough, pliable/flexible, flat, slender, soft, hard, thin, thick weavers and stakes/spokes from canes, straw, palm rachis, bamboo, grass, etc.  Coiling and Stitching: Tough, soft, thin, thick, pliable, coloured, uncoloured strands for coiling and stitching.  Plaiting: Tough, pliable, flat, thin, slender, soft coloured, uncoloured strands of the same characteristics and interlacing qualities.	Quiz:     Students to review the lesson on preparation and safe sustainable practices in basketry.      guide students to discuss, handle, explore, experiment/test to determine the characteristics of materials.	- explore experiment/test a variety of materials to determine and classify them according to: i. characteristics. ii. techniques. iii. suitability as weaver or stake.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5 (CONT'D)	The student will be able to:		Guide students to:	The student to:
PREPARATION OF MATERIALS		Knotting (Macrame): Soft, tough, thin, thick, slender, flat, natural, man-made for making variety of knots.  Framing/Construction: Firm, rigid, tough, thick, pliable to be joined together by tying, nailing, lashing, etc.  Exploring, testing materials to determine their characteristics and suitability for making basketry as, weavers, stakes, spokes, knotting, stitching, coiling, framing strands, etc.	NOTE: Demonstrate the techniques for students to observe.  NB: Simple test for suitable material as a weaver or stake or spoke is as follows: Weaver: Coil it around the finger. It is suitable for weaving if it does not break.  Stake/Spoke: Coil it around the wrist. It is suitable for weaving if it does not break.	

### **SECTION 3**

#### **BASIC DESIGN AND TECHNOLOGY**

- 1. understand and value the role of the elements and principles of design and technology process to create items and solve problems in basketry.
- 2. acquire knowledge and skills in drawing, designing and making basketry items with appropriate techniques, tools and materials.
- 3. develop skills in using ICT to access information, design and presentation of ideas and works.
- 4. develop competence in appreciating, criticizing and evaluating, his/her own or others work orally or by writing using procedure and criteria.
- 5. develop the attitude, critical thinking and perceptual skills to defend, accept and offer constructive criticism about his/her own and other work for improvement.
- 6. develop the ability to evaluate and refine ideas/concepts and images from a variety of sources to create original basketry artwork.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1	The student will be able to:		Guide students to:	The student to:
ELEMENTS OF DESIGN	3.1.1 identify and create the elements of design using appropriate techniques.	Creating the elements of design with appropriate techniques.  Elements of design as basic ingredients visual artists use or incorporate to design and make two and three dimensional items of functional and aesthetic beauty.  The elements of design eg. line, dot, shape/form, texture, colour, space.  - identifying the elements in manmade and natural environment. eg. plants, basketry items.  - creating the element using appropriate techniques eg. drawing, print-making, spraying, tying, weaving, knotting, plaiting.	<ul> <li>discuss the concept; elements of design.</li> <li>identify the elements in the man-made and natural environment, including basketry items and create the elements using appropriate techniques, tools and materials.</li> <li>display and respond to their works through appreciation and appraisal.</li> <li>NOTE: Students can use ICT facilities (if available) as tools for creating the elements and organising them according to principles.</li> </ul>	- create three elements of design with 3-different techniques and three different materials and describe the process.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:		Guide students to:	The student to:
ELEMENTS OF DESIGN	3.1.2 create and organise the elements according to principles.	Organising the elements of design/art according to principles.  - the principles that govern the arrangement or organisation of the visual elements into various two-dimensional (2-D) and three dimensional (3-D) items of cultural, functional and aesthetic value; examples; variety, repetition, balance, harmony, contrast, rhythm, unity, etc.  - identification of the principles in the man-made and natural environment eg. plants, animals, rocks, manufactured items, basketry items.  - creating and organizing the elements according to principles by drawing, print-making, weaving, tying, plaiting, etc.	<ul> <li>identify and discuss the principles of design using natural and man-made items and other audio-visual aids.</li> <li>create and organise the elements according to principles using appropriate techniques and materials and tools.</li> <li>NOTE:         Knowledge and skills in ICT can be applied by students to create and organise the elements according to principles.     </li> </ul>	create and organise the elements according to four principles using four different techniques and describe the process.
	3.1.3 paint and apply the 12-point colour wheel concept to basketry.	Painting and applying the 12-point colour wheel concept to basketry.  - mixing, drawing and painting the 12-point colour wheel.  - explaining the characteristics, Interactions, relations of colours on the wheel eg. warm, cool, complimentary, analogous, etc.  - relating the understanding and interaction of colours of the colour wheel to basketry eg. dyeing of materials, organizing and using coloured strands, weavers, stakes in singles or groups according to principles.  - applying colour to basketry based on the understanding of colour wheel.	<ul> <li>discuss, draw, mix and paint the 12-point colour wheel.</li> <li>discuss their characteristics and interactions.</li> <li>discuss and relate their understanding of the colour wheel to basketry eg. dyeing and using strands.</li> </ul>	<ul> <li>paint the 12-point colour wheel and explain their characteristics and relationship.</li> <li>use coloured basketry strands to show understanding of the colour wheel.</li> </ul>

UNIT	SPECIFIC OBJECTIVES		CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D) ELEMENTS OF DESIGN	The student will be able to:  3.1.4 mix and apply colour to depict Ghanaian colour concepts and symbolism in basketry through exploration and experimentation.	and symbolish Ghanaian colo	our concept and sociation and its social,	Guide students to:  - discuss Ghanaian colour concepts and symbolism using appropriate samples and TLM's eg. the flag of Ghana.  - discuss the source, association, or social and cultural meaning and importance of colour in the context of Ghana.  Students to find out the concept of other colours and report for class discussion eg. grey, silver.	The student to:  - explore, experiment and describe how colours can be mixed and applied to basketry to depict Ghanaian colour concepts and symbolism.
		cultural, social significance Other uses  Colour Association/ Relation Symbolism, cultural, social significance Other uses	devil, death, old age strength, power, etc.  Mourning, objects of war, etc.  Blue Water, sky  Calmness, peace, love, etc.  Love items, etc.	and report for class discussion eg. grey, sliver.	
		Colour Association/ Relation Symbolism, cultural, social significance Other uses	Brown Earth, soil Decay, rottenness, etc.  Mourning, dresses, etc.  Red, vermilion,		
		Association/ Relation Symbolism, cultural social significance Other uses	terracotta  Blood, ripe tomatoes  Violence, war, force, riot, anger, etc.  Mourning dress for close relatives, war dresses, etc.		

SPECIFIC OBJECTIVES CONTENT TEACHING AND LEARNING ACTIVITIES	TEACHING AND LEARNING ACTIVITIES	EVALUATION		
The student will be able to:			Guide students to:	The student to:
	Colour Association/ Relation Symbolism cultural social significance Other uses  Colour Association/ Relation  Symbolism, cultural, social significance Other uses  Colour Association/ Relation  Colour Association/ Relation Symbolism, cultural significance Other uses	Green Vegetation, leaves, etc.  Newness, fertility, vitality, growth, etc.  Children's dresses, etc.  White Cotton wool, ivory, egg shell, clay, white cloth, etc.  Purity, virginity happiness, victory, ideas about God, etc.  For funeral of the aged, joyful celebrations eg. puberty rites, marriage, outdoor ceremonies, etc.  Gold/Yellow Gold metal, ripe lemon (yellow), pineapple Richness, prosperity, fertility, etc.		
T	he student will be able to:	Colour Association/ Relation Symbolism cultural social significance Other uses  Colour Association/ Relation  Symbolism, cultural, social significance Other uses  Colour Association/ Relation  Symbolism, cultural, social significance Other uses	Colour Association/ Relation  Symbolism Cultural Social Significance  Other uses Children's dresses, etc.  Colour White Association/ Relation Purity, virginity Cultural, Social Significance  Other uses Children's dresses, etc.  Colour White Association/ Cotton wool, ivory, egg Shell, clay, white cloth, etc.  Symbolism, Purity, virginity Cultural, Social Significance  Other uses For funeral of the aged, joyful celebrations eg, puberty rites, marriage, outdoor ceremonies, etc.  Colour Gold/Yellow Association/ Relation (yellow), pineapple Symbolism, cultural Social Significance  Richness, prosperity, fertility, etc.	Colour Green Association/ Pelation Symbolism Cultural social significance Other uses Children's dresses, etc.  Colour White Association/ Relation Symbolism vitality, growth, etc. Symbolism, cultural, social significance Other uses For funeral of the aged, joyful celebrations eg. pubertry rites, marriage, outdoor ceremonies, etc.  Colour Gold/Yellow Association/ Gold metal, ripe lemon (yellow), pineapple Symbolism, cultural social significance Relation Symbolism, cultural Relation Relation Relation Symbolism, cultural social significance Relation Symbolism, cultural social significance

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2 THE DESIGN AND TECHNOLOGY PROCESS FOR:  - Creative thinking - Problem solving	The student will be able to:  3.2.1 analyse the procedure and importance of the Design and Technology process for creative thinking and solving of problems through basketry.	Importance and process of Design and Technology.  The concept of "Technology" explained as coming from the Greek word "technos" meaning "art".  - The belief that it took a real artist to make products from natural materials.  - The importance of the Design and Technology process for critical thinking, creativity and solving problems of society through visual art and basketry eg. food, shelter, clothing, home, work, school, religious, cultural, customary practices, etc.  The Design Process:  1. The Problem – the need for an item e.g. container, basket.  2. Define and Specify (explain) the problem eg. basket for carrying tomatoes from the farm at the back (not on the head).  3. Investigate (technology), safety, decoration, cultural and design elements, etc.	Guide students to:  - discuss the concept and importance of Design and Technology Process (DTP).  - describe the various steps in the design and technology process in relation to basketry.  - use their own examples in basketry to explain, describe and analyse the DTP in relation to basketry, creativity and problem solving skills.	The student to:  - prepare a researched and illustrated essay either agreeing or disagreeing with the statement that "The Design and Technology process is the only and best approach to making items to develop critical thinking, creative and problem solving skills.  - access the internet (if available) and books for information on the topic for further class discussion.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2 (CONT'D)	The student will be able to:		Guide students to:	The student to:
THE DESIGN AND TECHNOLOGY PROCESS FOR:  - Creative thinking  - Problem solving		<ol> <li>4. (a) Suggest possible solution.         Observing, studying the design of objects, elements and principles, patterns, shapes in natural, man-made environment to derive ideas.</li> <li>(b) Pre-imaging, visualising and making drawing of possible shapes or forms, considering elements and principles of design, function and beauty, etc.</li> <li>5. Model:         Make a model or miniature from the paper design with suitable materials.</li> <li>6. Work Drawing:         Prepare work drawings (if for mass production).</li> <li>7. Using appropriate tools, materials and techniques to make the final item.</li> <li>8. Appraisal/evaluation:         Trial-testing for suitability, the Purpose, cost, etc. and for modification.</li> </ol>		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3	The student will be able to:			The student to:
APPRECIATION, CRITICISM AND JUDGEMENT	3.3.1 differentiate between the meaning and purpose of art appreciation, criticism and judgement.	Meaning And Purpose/Importance of Appreciation and Judgement.  (a) Appreciation: The full awareness of all the good qualities in an artwork and in what we see, read and hear. It is an intelligent talk about a work of art.  NB: (Refer to preamble) and lessons in General Knowledge In Art, (GKA)  (b) Appreciation, Criticism And Judgement: An organized system for studying and talking or responding to a work of art to determine whether it is successful/effective or not.  (c) Importance of Appreciation, Criticism and Judgement It enables the artist or viewer to:	Students to brainstorm the meaning and importance of appreciation, criticism and judgement in groups and report for class discussion.  Students to discuss, compare and determine the difference between appreciation, criticism and judgement.  Students to write their own understanding of the meaning and importance of appreciation and criticism in basketry.	- find out from books, internet and practitioners the meaning and importance of the topic  - determine the difference between appreciation and criticism, verbally or in writing.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3 (CONT'D)	The student will be able to:  3.3.2 analyse the steps or procedure in appreciation, criticism, judgement and come out with suggestions and any merit or demerit.	Step/Procedure for appreciation, Criticism and Judgement:  The steps/procedure include:	Guide students to:  - brainstorm and discuss the steps/procedures in appreciation.  - analyse the steps, sequentially and come out with any merit or demerit justifications and suggestions for improvement.	Student to:  - debate the topic:  "The procedures/steps in appreciation, criticism and judgement should be changed or modified."  - find out from relevant sources the procedures/steps in
UNIT 4		<b>NB:</b> Refer to the Preamble and GKA for details.		appreciating, evaluating and criticizing basketry works and report for class discussion.
AESTHETICS, APPRECIATION, CRITICISM AND JUDGEMENT	3.4.1 analyse aesthetic theories required for art appreciation, criticism/evaluation and judgement.	Aesthetic Theories for Appreciation, Criticism and Judgement  Meaning: Aesthetics is explained as the philosophy and study of the nature of beauty and art.  Three aesthetics theories are: - limitationalism and Liberal qualities - Formalism and Design Qualities - Emotionalism and Expressive Experience NB: (Refer to the Preamble for details)	<ul> <li>brainstorm and discuss the aesthetic theories and their meanings.</li> <li>analyse their meanings and importance in art and basketry in particular.</li> </ul>	- write a well-researched essay on the topic. The importance of aesthetic theory to the basketry artist.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5  APPRECIATION, JUDGEMENT/ EVALUATION OF AN ARTWORK OF FUNCTIONAL AND AESTHETIC VALUE	The student will be able to:  3.5.1 appreciate and judge an artwork of functional and aesthetic value using appropriate evaluation, criteria, knowledge and perceptual skills in art.	Appreciation, Judgement/Evaluation of Artwork using Criteria. Knowledge and Perception in Art  (a) Meaning and Nature of Evaluation Criteria: Evaluation as the making of judgement about the aesthetic quality and values of the work of art.  (b) Nature of Adequate, Systematic Evaluation, Criteria - Degree of internal relatedness and cohesion within the work represents, a norm, - Reflection and expression of the culture, elements and principles of design etc	ACTIVITIES  Students to:  - brainstorm and discuss the meaning and nature of evaluation criteria for an artwork.  - discuss how to evaluate artwork of functional and aesthetic value using appreciation, criticism and aesthetic procedure and theories.	Student to:
		NB: (Refer to the Preamble for details)  Appreciating, Judging and Evaluating artwork of functional and aesthetic value.  (a) Functional and Aesthetic   - applying procedures in perception, appreciation, criticism, aesthetic criteria and language in art.  (b) Functional Objects   i. applying understanding and skills in appreciation, perception, criticism, aesthetics etc. (Refer to the preamble)  ii. using empirical evaluation criteria which takes into consideration how the object functions or serves the purpose for which it was made. It is also concerned with both the aesthetic and functional values.	<ul> <li>discuss and describe how to appreciate and evaluate objects e.g. Baskets of functional and aesthetic value using perception, appreciation, criticism and empirical evaluation, procedures, art theories.</li> <li>apply their understanding of perception, appreciation, criticism, aesthetics and evaluation to appreciate and judge their own and others' work.</li> </ul>	<ul> <li>(a) find out and report in class for discussion.</li> <li>(i) basketry, practitioners, evaluate their own and others work.</li> <li>(ii) customers and exporters in basketry appreciate and judge basketry items for export and domestic use.</li> <li>(b) students to debate the topic "Criteria for evaluating students work should be made known to them".</li> </ul>

### **SECTION 4**

#### **DESIGN AND MAKING OF ITEMS**

- 1. understand and apply concepts, principles and techniques in drawing, ICT and the design process to basketry.
- 2. acquire knowledge and skills in designing and making basketry items to satisfy identified needs.
- 3. develop and use criteria to appreciate and evaluate their own and others works.
- 4. be aware of moral and human values and exhibit them in basketry work and activities.
- 5. develop the ability to use current technology and technique to perform academic and creative tasks in basketry.
- develop multiple ideas and solutions and apply them to solve problems in basketry.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING	EVALUATION
			ACTIVITIES	
UNIT 1	The student will be able to:		Guide students to:	The student to:
DRAWING OBJECTS IN OUTLINE	4.1.1 draw objects in outline from observation using the senses.	Drawing objects in outline from observation.  Drawing as basic means for expressing, recording and developing ideas for designing and making of items.  - Observing and drawing objects using the senses.  - Drawing natural and man-made objects in the environment and within the experience of students e.g. fruits, parts of plants, man-made objects, geometric, regular and irregular shapes.  - Showing human and moral values in behaviour in class and basketry activities e.g. patience, truthfulness, diligence, honesty, co-operation, self-respect, self-discipline.	<ul> <li>draw to record what he/she has observed.</li> <li>use different media to explore and draw objects from several views.</li> <li>apply the senses to draw what is being observed to look real and true.</li> <li>NOTE: Encourage and observe students to demonstrate the human and moral values in class and in the practice of basketry.</li> </ul>	draw objects in outline showing skills in observation, exploration and use of senses.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2	The student will be able to:		Guide students to:	The student to:
CREATION OF IDEAS AND DESIGN BY DRAWING/ SKETCHING	4.2.1 create ideas and designs for making basketry items by drawing from observation, imagination and memory.	Creating ideas and designs by drawing from memory, imagination and observation.  Drawing and making preliminary designs from ideas derived from natural and man-made objects.  Drawing and developing ideas to satisfy an identified need using the design process.  Needs: clothing, shelter, food, entertainment, education, celebrations, marketing, etc.  - social, economic, cultural needs of individuals, the home and the community, etc.	<ul> <li>identify and discuss problems/needs in basketry and how to solve them.</li> <li>draw from observation, memory, imagination based on objects and ideas derived from the natural and man-made environment.</li> <li>identify a need and develop ideas in drawing, sketches and writing how to satisfy it through basketry.</li> <li>NOTE:</li> <li>ICT facilities e.g. computer and accessories can be used as a tool for accessing information, ideas, drawing and designing.</li> <li>students should be discouraged from using clip art or work of ideas.</li> </ul>	- make several drawings/ sketches (in sketch book) from memory, imagination, observation, showing ideas developed in stages, to satisfy identified needs in basketry.
DESIGNING AND MAKING BY EXPLORING TECHNIQUES, MATERIALS AND TOOLS  (a) Weaving	4.3.1 design and make an item to satisfy a need by using weaving and exploring techniques, tools and materials.	Designing and making items by weaving and exploring techniques.  - Applying knowledge and skills in the (Design and Technology Process (DTP) for critical thinking and creating items to solve problems.  - Identifying, preparing and using suitable tools and materials.  - Designing and making items using appropriate weaving skills.  Weaving techniques, example:  - Simple plain weave (over one, under one)  - Twill weave  - Randing  - Pairing  - Chasing	<ul> <li>review and discuss lessons on designing, drawing the Design and Technology process, idea development, through drawing, etc.</li> <li>identify and discuss the techniques in weaving using suitable materials.</li> <li>discuss various basketry needs that can be satisfied through critical thinking, problemsolving skills through DT process.</li> <li>student to identify a need, use the DT process to design and make items through exploration and experimentation.</li> <li>NOTE:</li> <li>Demonstrate for students to observe where necessary.</li> <li>encourage exploration and experimentation of ideas, materials and techniques.</li> </ul>	identify a need, design and make an item to satisfy it using DT process, appropriate materials and techniques.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
			ACTIVITIES	
UNIT 3 (CONT'D)	The student will be able to:		Guide students to:	The student to:
DESIGNING AND MAKING BY EXPLORING TECHNIQUES, MATERIALS AND TOOLS  (b) Coiling and Stitching	4.3.2 design and make an item to solve an identified problem by using techniques in coiling, stitching, exploration and experimentation.	Materials: flat, slender, flexible, tough strands, splints, paper, palm leaves and rachis, straw, bulrush, leather. Items/end products to satisfy needs; items of functional and aesthetic value eg.  1. Variety of mats with or without embellishment (place, table, door mats, wall).  2. Simple containers with wooden or woven bases.  3. woven items such as sieves, strainers, traps, rattles, toys, fans, hats.  4. exploring through testing, experimentation, observation, perception, etc.  Designing and making items through coiling, stitching and exploration.  Applying knowledge and skills in the Design and Technology Process (DTP) for critical thinking and creating items to solve problems.  - Identifying, preparing and using suitable materials and tools.  - Designing and making items with appropriate techniques by coiling and stitching.  Stitching Techniques:  i. Lazy squaw and the variation of African stitch (with the stitch passing through the core) and figure of eight stitch.  ii. Using single rod/splint as the core iii. Using a core/bundle of flexible strands  iv. Using flexible strands to stitch and wrap to cover the core partially or fully. Suggested items to solve individual and community problems e.g. mats, containers, bowls.	<ul> <li>discuss the need to identify problems in basketry and solve them through the DT process and using appropriate tools, materials and techniques.</li> <li>identify a need, design and make an item to satisfy it using the DT process, exploration and experimentation.</li> <li>NOTE:  Demonstrate the techniques in coiling and stitching for students to observe and practise.</li> <li>Students to display items, appreciate and appraise them according to criteria.</li> </ul>	- design and make an item to satisfy an identified need by coiling and stitching and exploration techniques.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT  UNIT 3 (CONT'D)  DESIGNING AND MAKING BY EXPLORING TECHNIQUES, MATERIALS AND TOOLS  (c) Plaiting	The student will be able to:  4.3.3 design and make an item to satisfy a need using techniques in plaiting and exploration.	Designing and making items by exploration and plaiting techniques.  - applying knowledge and skills in the Design and Technology process for critical thinking and creating items to solve identified problems.  - identifying, preparing and using suitable tools and materials.		The student to design and make a plaited item to satisfy an identified need: - of an individual at home.
		<ul> <li>suitable tools and materials.</li> <li>designing and making items by using appropriate techniques in plaiting.</li> <li>Plaiting Techniques; example;</li> <li>plaiting with 3,4,5 or more strands into strips.</li> <li>exploring and making items with plaited strips by folding, cutting, coiling, stitching, fixing decorative items eg. place mats; belts, straps for foot wear, bags and containers</li> <li>exploring, experimenting, observing when using tools, materials, techniques to create items.</li> <li>decorating and finishing items using appropriate techniques and materials e.g. trimming, wrapping, lashing, singeing of surfaces, rims, handles, inside and outside.</li> </ul>	NOTE: Demonstrate various techniques in plaiting for students to observe and practise.  Ensure that students display and appreciate, appraise their works based on agreed procedure and criteria.  The use of ICT to perform relevant tasks is also important. e.g. drawing and designing.	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3 (CONT'D)  DESIGNING AND MAKING BY EXPLORING TECHNIQUES, MATERIALS AND TOOLS  (d) Knotting (Macramé)	The student will be able to:  4.3.4 design and make an item to satisfy a need by exploring and using knotting techniques.	Designing and making items through exploration and use of knotting techniques.  Applying the understanding and skills in Design and Technology process to create and solve identified problems.  Preparing, designing and using exploration, experimentation and appropriate knotting techniques to create items of functional and aesthetic value and to solve identified social, cultural and economic needs of society.  Knotting techniques, examples; a. Lark Head Knot – for mounting cords.  b. Clove Hitch and its variations eg. Vertical, Horizontal and Diagonal Clove Hitch; Alternating half hitch chain; Double alternating clove hitch and chain.  c. Square knot and its variation eg. alternating square knots and		The student to:  - design and make a knotted Item to satisfy a need in one of the following areas:  i. clothing/dressing ii. wall decoration iii. hanging of potted flowers iv. table decoration

## **SECTION 5**

#### **ENTREPRENEURIAL SKILLS I**

- 1. understand and apply knowledge and skills in entrepreneurship from general knowledge in art and basketry to develop a plan for portfolio building.
- 2. develop the skills ,attitude and the interest to build a personal portfolio/albums of works.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 BUILDING A PORTFOLIO OF WORKS	The student will be able to:  5.1.1 determine the requirements and qualities of a relevant portfolio of works.	Determining the requirement and qualities of a relevant portfolio of works  Meaning of portfolio is the hard or soft copy of a collection of works.  Importance; As a collection of works, it is needed or required for employment, further education, occupational training employment or business promotion as evidence of educational qualification, creative ability, achievement, technical proficiency, etc.  Types; slides, samples, transparencies CDs, DVDs, Videos, stored, parked or contained in e.g. files, envelopes, folders and albums.  Criteria /checklist to determine whether it is relevant for the purpose e.g. 1.does the portfolio reflect your best work 2.does it communicate well 3.is your craftsmanship faultless 4.are your personal strengths apparent	Guide students to: -discuss the meaning, importance and types of portfolio, using samplescompare types of portfolio to determine advantages and disadvantages similarities and differencesdiscuss and go through a checklist for determining the qualities and requirement for relevant portfolio of work	The student to: -write a well researched paper on the importance and qualities of relevant portfolio in basketry for school, seminar and entrepreneurial skills.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:		Guide students to:	The student to:
BUILDING A PORTFOLIO OF WORKS	5.1.2 build up a hard and soft copy portfolio of works for exhibition.	Hard and soft copy or portfolio of works.  Portfolio –a collection of creative works.  Building a portfolio to; -Selection of best work -Finishing of work-e.g. framing, vanishing, fixing, back boarding, and retouching -Preparing brochure; i.e. the artist statement, appraisal from referees, etcUsing digital content (ICT) to store works on CDs, DVDs, pen drives, etcPreparing a photo album of works (colour prints, transparencies etc.)	-build up and select appropriate hard and soft copy portfolio exhibition for future use.  NB: Guide students to organise a power point presentation of their works if possible.	PROJECT Prepare a portfolio of a hard and soft copy of works and present for simulated job seeking interview.

## **SECTION 1**

#### SUSTAINABLE DEVELOPMENT AND BASKETRY

- 1. understand the need for initiating strategies to sustain the environment as he/she utilises resources to produce basketry items.
- 2. acquire knowledge and skills to manage and operate a basketry enterprise in a sustainable and an environmentally friendly manner.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1	The student will be able to:		Guide students to:	The student to:
THE SIGNIFICANE OF SUSTAINABLE DEVELOPMENT TO SOCIETY AND THE BASKETRY INDUSTRY  UNIT 2	1.1.1 suggest strategies to sustain and maintain the environment as the source of raw materials and other inputs for the basketry industry.	Sustainable use of basketry materials and resources.  Sustaining and maintaining the environmental sources of raw materials for basketry making: Environmentally sound harvesting activities; Re-aforestation, Waste management, Ingenuity, Self-reliance, and Resourcefulness.	identify the various sources of raw materials and other resources and discuss how they can be acquired and used in a sustainable manner.	suggest the strategies for maintaining the sources from which raw materials are obtained.
CHALLENGES OF THE BASKETRY INDUSTRY	1.2.1 outline the challenges of the basketry sector and suggest possible solutions.	Challenges within the basketry sector of Ghana.  - problem with competition with plastic containers.  - problems of material acquisition.  - lack of customer confidence or patronage in made-in-Ghana basketry due to dishonesty on the part of practitioners in basketry.  - compliance with standard Requirements etc.	<ul> <li>brainstorm to identify and highlight the challenges of the basketry industry by discussing.</li> <li>the role of professional basketry association(s).</li> <li>the role of standards in the basketry sector.</li> <li>skill acquisition through further training.</li> <li>entrepreneurial and creative skills.</li> <li>need for the inputs of consultants/experts; Nongovernmental organisation (NGO), schools, universities, practitioners, general public, etc.</li> <li>quality, control, finishing, packaging.</li> <li>work ethics, human and moral values, attitude, etc.</li> </ul>	<ul> <li>identify challenges in basketry and suggest solutions for sustaining the teaching and learning in schools, universities and enterprises.</li> <li>propose how to design and make basketry items, sustainably to satisfy domestic, tourist and export markets.</li> </ul>

### **SECTION 2**

### **DESIGN AND MAKING BASKETRY ITEMS**

- 1. recognise the different needs of society and develop ideas and realistic designs to satisfy them through basketry.
- 2. understand the techniques, properties and working characteristics of basketry materials to make right choices.
- 3. be aware of a wide range of appropriate sources of information and use them to develop ideas, design and items.
- 4. develop the ability to appreciate and evaluate their own or others work according to purpose and criteria.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING	EVALUATION
			ACTIVITIES	
UNIT 1	The student will be able to:			The student to:
DESIGNING AND MAKING ITEMS TO SATISFY A NEED BY WEAVING	2.1.1 design and make an item of aesthetic and functional value to satisfy a need using various weaving techniques.	Designing and making items by using various weaving techniques.  Identifying a need or problem and using the Design and Technology process (DTP) to solve/satisfy it eg. investigating, visualizing/pre-imaging, using words, sketches, preliminary designs, models/miniatures to record and describe ideas, making an appraisal/evaluation for improvement, etc.  Broad areas of social, cultural, economic needs or problems of individuals, community or the nation.  a. Containers (with or without) handles, lids, straps/attachments, adornments for: i. carrying on the head, back, in the hand, on the shoulders, side by human beings, beasts of burden, bicycles, motor cycles.  ii. buying and selling at the market, shopping, protecting (glass, ceramic bottles, pots).	Review lessons on Design and Technology process, drawing, basic design elements and principles, basketry techniques, tools and materials, using appropriate teaching, learning and assessment procedures, etc.  Guide students to brainstorm and discuss needy/problem areas that can be solved or satisfied by design and making of items by weaving.  Students to design and make items to satisfy a need.  NOTE:  - Demonstrate various processes or techniques when necessary.  - Encourage students to use ICT/internet facilities for seeking information, designing and presenting their ideas.  - Provide students with the opportunity to do self evaluation, presentation of designs and ideas for class discussion.  Students to discuss and formulate procedure and criteria for appreciating and evaluating works for exhibition.	<ul> <li>identify a need and use DTP to develop design and making ideas for presentation in class with ICT support if possible.</li> <li>design and make a functional and aesthetic item to satisfy an identified need for a school exhibition.</li> </ul>

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:			The student to:
DESIGNING AND MAKING ITEMS TO SATISFY A NEED BY WEAVING		<ul> <li>iii. keeping fish, birds, fowls, eggs, flowers, seeds, nuts, fruits, sweets, vegetables, foodstuffs.</li> <li>iv. Personal:     <ul> <li>storage of linen/clothes, jewels/beads, etc.</li> <li>baskets, bags, purse for: shopping, money, work, school.</li> <li>clothing/dressing eg. hat, footwear, necklace, etc.</li> </ul> </li> <li>General: <ol> <li>Agriculture – reaping, harvesting, sieving, sifting, drying, fishing, trapping, threshing, etc.</li> <li>Home: brooms, baskets/containers for food, keeping domestic pets; decorating walls, rooms, verandah, hanging pots and baskets, roofing/thatching, etc. mat (big and small), door blind, fans, furniture, seatings, stool, sofa, couch, bookshelf, book rack, babycot, cradle, beadstead, boxes, etc.</li> <li>Spiritual religious/cultural: ceremonial baskets – puberty (dipo) hats, gifts for courtship, wedding, burial, chiefs paraphernalia (eg. palanquin).</li> <li>iv. Sculptural: animal, human forms, toys, etc.</li> </ol> </li> <li>v. Entertainment/sports: nets, rattles,</li> </ul>		
		dolls, etc.		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:		Guide students to:	The student to:
DECORATIVE WEAVING AND FINISHING	2.1.2 design and make a functional and beautiful item to satisfy a need using appropriate weaving decoration (patternmaking) and finishing techniques.	Techniques  (a) Variety of weaving styles (see decoration, patterning and finishing by weaving) example: variety of randing, pairing/twining, twilling, waling, fitching, sewing, chasing, lashing, wrapping techniques.  (b) Using coloured and uncoloured weavers, stakes/spokes and odd or even number of stakes, incorporating, integrating ornaments/embellishment, objects, etc.  Designing and making of items with weaving, decoration and finishing techniques.  - identifying a problem/need and using the DTP to solve/satisfy it.  - preparing, dyeing and choosing suitable materials based on characteristics, limitation and strengths eg. splints/strands from; straw, palm rachis, bamboo, canes, bulrush, tree bark, etc.  - identifying and choosing the appropriate weaving techniques for: making decoration/pattern and finishing. For example;	<ul> <li>identify and discuss various ways of weaving, decorating/creating patterns and finishing during or after making the item.</li> <li>discuss the importance and uses of coloured strands, weavers and stakes and other elements and principles of design in creating patterned weaves and overall decoration of the item.</li> <li>discuss the importance and techniques in finishing, decorating the surface, rim and other parts to ensure safe use, enhance beauty, attractiveness and presentation to customers/users.</li> <li>discuss and develop a criteria and procedure for appreciating and appraising, decorated and finished woven items.</li> <li>students to identify a need, design and make a patterned/decorated and finished woven item to satisfy it.</li> <li>NOTE:</li> <li>Encourage students to observe and search for information, explore and experiment with various weaving techniques involving the weaver, stakes coloured and uncoloured strands.</li> </ul>	<ul> <li>write an illustrated essay describing how to create patterns or decorative weaves in basketry.</li> <li>design and make an item of functional and aesthetic value using appropriate skills in         <ul> <li>DTP</li> <li>patterned weaving</li> </ul> </li> <li>explore and weave an item with any number of stakes divisible by 3 plus 1 using two coloured weavers and one uncoloured weaver.</li> </ul>

LINIT 4 (CONTID)	1		ACTIVITIES	
UNIT 1 (CONT'D) The student will be able to:			Guide students to:	The student to:
DECORATIVE WEAVING AND FINISHING	Decorative (1a)  Name of weave No. of spokes/ stakes No. of weavers  Colour of weavers  Stroke  (1b)  Name of weave No. of spokes/ stakes No. of weavers  Colour of weavers  Stroke  (2a)  Name of weave No. of spokes/ stakes No. of weavers  Stroke  (2a)  Stroke  (2a)  Name of weave No. of spokes/ stakes No. of spokes/ stakes No. of spokes/ stakes No. of weavers  Colour of weavers  Colour of weavers  Stroke	(a) Randing in and out (plain weave).  Odd  One  Coloured or uncoloured.  Front of one behind one and out.  Double (or more) weave, slewing.  Odd  Two (or more) used as one.  Both coloured or uncoloured.  Front of one behind one and out.  2 (a) Pairing/Twining  Any number.  Two  Both uncoloured or coloured.  Front of one, behind one and out. Repeat stroke with left-hand weaver.  Front of one, behind one and out. Repeat stroke with left-hand weaver.	Guide students to:	The student to:

UNIT	SPECIFIC OBJECTIVES	COI	NTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:			Guide students to:	The student to:
UNIT 1 (CONT'D) DECORATIVE WEAVING AND FINISHING	The student will be able to:	weave No. of spokes/stakes No. of weavers Colour of weavers Weavers No. of weavers Stroke No. of spokes/stakes No. of spokes/stakes No. of weavers Colour of weavers Colour of weavers Colour of spokes/stakes No. of Two weavers Colour of spokes/stakes No. of spokes/stakes No. of spokes/stoke Stroke No. of spokes/stakes No. of Two weavers Colour of One weavers Colour of One weavers Colour of One weavers Stroke Front	coloured and one loured. t of one, behind one but. Repeat stroke left-hand weaver.  sing  uncoloured or ured t of the, behind one but (one weaver is ed ahead of other)	Guide students to:	The student to:

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:		Guide students to:	The student to:
DECORATIVE WEAVING AND FINISHING		Name of weave wale  No. of Any number  Spokes/ stakes  No. of Three  Weavers  Colour of Weavers  Stroke  Front of two, behind one and out. Repeat with each left-hand weaver.  (6)  Name of Weave Three-rod wale  No. of Any number divisible by 3 plus 2 stakes  No. of Three  Weavers  Colour of Weavers  Triple Weave Three-rod wale  No. of Any number divisible by 3 plus 2 stakes  No. of Three  Weavers  Colour of One coloured and two uncoloured  Stroke  Front of two, behind one and out. Repeat with each left-hand weaver.  (7)  Name of Weave Three-rod wale  No. of Any number divisible by 3.  Stroke  Front of two, behind one and out. Repeat with each left-hand weaver.  (7)  Name of Weave Three-rod wale  No. of Any number divisible by 3.  Stroke  Front of two, behind one and out. Repeat with each left-hand weavers  Colour of Weavers  Colour of One coloured and two uncoloured.  Stroke  Front of two, behind one and out. Repeat with each left-hand weaver.		

UNIT S	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D) The	ne student will be able to:		Guide students to:	The student to:
DECORATIVE WEAVING AND FINISHING	ne student will be able to:	Name of weave No. of Spokes/ Stakes No. of Weavers Colour of Weavers Stroke Front of two, behind two and out. Repeat with each left-hand weaver.  (9) Name of Weaver No. of Spokes/ Stakes No. of Weaver Stroke Fitching (open work) Two Weavers Colour of Weavers Colour of Weavers Stroke Same as twining or pairing but work with spaces between rows.  (10) Name of Weaver No. of Spokes/ Stakes No. of Weavers Stroke Same as twining or pairing but work with spaces between rows.  (10) Name of Weaver No. of Spokes/ Stakes No. of Same as twining but spokes are crossed between rows.	Guide students to:	The student to:

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:		Guide students to:	The student to:
DECORATIVE WEAVING AND FINISHING		Finishing Finishing of rim, side (outside and inside), handles, lids, bag, trimming, tying, wrapping, lashing, bending, singeing, glueing, sand papering, vanishing, lacquering, embroidering, spraying, sealing, using trac, scallop, plaited borders, etc.  NOTE: Finishing is the process of completing the making including the treatment of the surface (inside and outside) to achieve desired effect. It adds value and makes the work neat, attractive, tidy, presentable and competitive.  Attachment/embellishment/adornment Integrating objects such as cowries shells, beads, feathers to enhance the beauty.		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2  DESIGNING AND MAKING ITEMS TO SATISFY A NEED BY COILING AND STITCHING	SPECIFIC OBJECTIVES  The student will be able to:  2.2.1 design and make an item to satisfy a need by using coiling and stitching techniques.	Designing and making items to satisfy a need by various coiling and stitching techniques.  1. Identifying a need or problem and using the DTP to solve or satisfy it.  2. Social, cultural, religious, economic needs of individuals community/society (refer to section 2, year 3 on weaving).  3. Techniques:  i. Variety of coiling and stitching examples; Lazy squaw, variation of lazy squaw (passing the stitch through the core), Figure of	Review previous lessons or units on DT process ie. Idea development, elements and principles of design, techniques, tools, materials for making items by coiling and stitching.  Students to identify and discuss basketry needs and how to satisfy them by coiling and stitching techniques.  Demonstrate various coiling and stitching techniques for observation, discussion and practice by students.  Students to design and make a decorated item to satisfy an identified need by coiling and stitching.  NOTE: Encourage students to:	EVALUATION  The student to:  describe how to make an item to satisfy a need by using the DT process available tools and materials in the environment.  design and make a decorative and finished item by coiling and stitching to satisfy a need at home or community or school
		eight stitch, Peruvian and Mariposa stitches, etc.  ii. Designing and making of items, mats, hats, bowls, containers of various shapes with coiled and stitched/wooden bases; oval, round, square, rectangular, oblong, irregular shape, forms, etc.  iii. Using core made up of single rod or bundle of strands.  iv. Making stitches to cover the core completely or partially.	<ul> <li>use ICT/internet or computer knowledge and skills to develop ideas, design and present them for discussion.</li> <li>experiment, explore the use of tools, materials and techniques.</li> <li>find out how to make items to satisfy requirements of users/customers for decision making and improvement. e.g. Ghana Export Promotion Council, Ministry of Trade, Aid to Artisans, Ghana, etc.</li> </ul>	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT  UNIT 2 (CONT'D)  DECORATIVE COILING, AND FINISHING	SPECIFIC OBJECTIVES  The student will be able to:  2.2.2 design and make a functional and beautiful item to satisfy a need using appropriate decorative coiling, stitching and finishing techniques.	Designing and making with coiling, stitching, decoration and finishing techniques.  1. Identifying a problem/need and using the Design and Technology Process (DTP) to solve/satisfy it.  2. planning, preparing, and choosing suitable materials based on characteristics, limitations and	ACTIVITIES  Guide students to:  - identify and discuss various needs requiring items by coiling and stitching.  - identify and discuss various techniques in making decoration with coloured and uncoloured strands and finishing by coiling, stitching, tapering, trimming and incorporating other stitches or objects at the rim or parts of the item.  Students to design and make a finished and	EVALUATION  The student to:  - write an illustrated essay for a newsletter on how to design and make a decorative item by coiling and stitching.  - design and make a decorated and finished item to satisfy an identified need for a school exhibition.
		strengths eg.  (a) soft, tough, flexible, dyed    (coloured) or undyed    (uncoloured) strands for    stitching, wrapping.  (b) tough, flexible materials for    making the bundle/core.  3. Decorative/Pattern stitches:  (a) Using coloured and uncoloured    strands to create or make    stitches fully or partially    covering the core and showing    patterned lines, shapes,    images, symbols with other    elements and principles of art.  (b) Stitches: Lazy squaw,    Mariposa, Figure-of-eight,    Peruvian, etc.  (c) Incorporating/integrating other    objects to enhance the item eg.    beads, calabash, gourd,    feathers, shells, seeds.	decorated item by coiling and stitching techniques.  Students discuss the need for decoration and finishing.  Develop appreciation and appraisal criteria and use it for their works.  NOTE: Encourage: observation and search for more information from practitioners, reference books, internet, experimentation and exploration by students.  They can also use the computer as well as the hand for drawing and designing.	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING	EVALUATION
			ACTIVITIES	
UNIT 2 (CONT'D)	The student will be able to:		Guide students to:	The student to:
DECORATIVE COILING, AND FINISHING		Finishing: Example; tapering, trimming, wrapping and making various decorative stitches at the rim, handle, lid, etc.  - using decorative stitches eg. herringbone, blanket or buttonhole stitches at the rim.  - using embroidery stitches imbrication, etc.  The need for decoration and finishing to add value and make the work neat, tidy, attractive, safe in handling, competitive and presentable.		
UNIT 3				
DESIGNING AND MAKING ITEMS BY PLAITING	2.3.1 design and make an item to satisfy a need by plaiting.	Designing and making an item by plaiting.  1. identifying a problem and using the DTP to solve it (Refer to Unit 1 Section 2 on weaving for areas of needs or problems to be satisfied or solved).  2. Planning and choosing suitable materials based on their characteristics for plaiting eg. flat, soft, pliable, tough, dyed (coloured) undyed (uncoloured) natural and synthetic such as palm leaves of raffia, date, fan, trees, bulrush pandanus, cords, corn shuck, paper, card, leather, fabric.  Plaiting techniques: Making plaits with 3,4,5,6 or more stands and stitching into items.  Plaiting with several strands into a container using straight and diagonal techniques.  Designing and making items using suitable materials and techniques.	Review previous lessons on DTP, basic design elements and principles, plaiting and making simple items; using appropriate teaching and learning methods and audio-visual aids.  - discuss how to satisfy various needs in basketry through plaiting.  - demonstrate various plaiting techniques for students to observe and practise.  - identify a need or problem in basketry and solve it by applying the Design and Technology process to design and make it.  NOTE:  Computer aid designs (CAD) can be made and presented for class discussion.  - items can be designed and made for cultural functional and aesthetic purposes for the school or community.	<ul> <li>investigate and (in groups) make a power-point or verbal presentation on how to design and make an item to satisfy a need by plaiting, using the DTP appropriate tools, materials and techniques.</li> <li>design and make a decorative and functional item to satisfy an identified need of any of these areas for a district exhibition as follows: <ol> <li>shopping (personal)</li> <li>storage</li> <li>matting</li> <li>home</li> <li>dressing/clothing</li> <li>wall or floor decoration</li> </ol> </li> </ul>

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT  UNIT 3 (CONT'D)  DECORATIVE PLAITING AND FINISHING TECHNIQUES	SPECIFIC OBJECTIVES  The student will be able to:  2.3.2 design and make an item for a purpose by using appropriate decorative plaiting and finishing techniques.	Designing and making items with decorative plaiting and finishing techniques.  - identifying a problem/need and using Design and Technology Process (DTP) to solve/satisfy it.  - preparing, planning and selecting suitable materials eg. dye and undyed strands from palm (fan, raffia, date) leaves, screw pine, corn shuck, bulrush, paper, card, leather, fabric.  Decoration:  - decorative/patterns plaiting techniques – using coloured, uncoloured strands to plait/create and organise elements according to principles of art.  Finishing:  (a) reinforcing and decorating the rim with stiffer material and fixing by lashing, stitching, binding, wrapping e.g. leather, cane, cord.		EVALUATION  The student to:  - identify a problem in basketry, design and make a decorative and functional plaited item to solve it.
		<ul><li>(b) plaiting, weaving and trimming.</li><li>(c) integrating/embellishing with embroidery stitches and attachment of objects.</li></ul>		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4	The student will be able to:		Guide students to:	The student to:
DESIGNING AND MAKING ITEMS BY KNOTTING (MACRAME)	2.4.1 design and make an item to satisfy a need by using appropriate knotting techniques.	Designing and making items by using knotting techniques.  - identifying a need/problem and applying the BDT process to solve/satisfy it by using various knotting techniques. (refer to section 2 on weaving)  - preparing, planning and selecting suitable materials eg. coloured or uncoloured natural or man-made strands eg. variety of cords, ropes, strips of leather.  Knotting techniques e.g. the clove hitch knot and save variations, square knot and some vanateous, Chinese knot, Josephine knot, Gathening knot, Vertical lark's head chain, etc.	<ul> <li>identifying and discuss needs to be satisfied by making knotted items.</li> <li>Demonstrate the techniques and relevant skills applications.</li> <li>identify a need, design and make an item to satisfy it using the DT process, knotting techniques and materials.</li> <li>exhibit their works for appreciation and appraisal according to known criteria.</li> </ul>	- describe the procedure to solve a problem in basketry through the design and making of an item by knotting.  - design and make an item by knotting to satisfy an identified need of one of the following:  i. home  ii. school  iii. chief's palace  iv. District Chief Executive's office  v. music, games  vi. storage  vii. shopping/buying and selling
DECORATIVE KNOTTING AND FINISHING TECHNIQUES	2.4.2 design and make an item to solve an identified problem by using decorative knotting and finishing techniques.	Designing and making items with decorative knotting and finishing techniques.  - identifying a problem/need and using Design and Technology Processes (DTP) to solve or satisfy it.  - preparing, planning and selecting suitable materials eg. coloured and uncoloured strands.  - decorative knotting techniques.  (a) using coloured and uncoloured strands to knot and create and organise a variety of knots, elements according to principles of art.  (b) integrating objects such as beads, shells to add value, beauty and finishing by trimming, singeing, tying, etc.	<ul> <li>review lessons in designing, decoration problem solving and creativity by using the DTP elements and principles of design, techniques in making items by knotting, etc.</li> <li>discuss how to identify and develop ideas to satisfy needs by making knotted items.</li> <li>Demonstrate various techniques in making decorative knots.</li> <li>Students to identify a need, design and make a decorative knotted item to satisfy it.</li> <li>NOTE:</li> <li>Encourage students to present and discuss their design ideas, stating constraints and how they intend to solve them.</li> </ul>	Students to identify some needs and (in groups) design and make a decorative and functional item to solve them in the following areas: i. the school ii. community library iii. home of the visual art teacher iv. games v. agriculture

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4	The student will be able to:		Guide students to:	The student to:
DESIGNING AND MAKING ITEMS BY KNOTTING (MACRAME)	2.4.3 design and make an item to satisfy a need by using appropriate knotting techniques.	Designing and making items by using knotting techniques.  - identifying a need/problem and applying the BDT process to solve/satisfy it by using various knotting techniques. (refer to section 2 on weaving)  - preparing, planning and selecting suitable materials eg. coloured or uncoloured natural or man-made strands eg. variety of cords, ropes, strips of leather.  Knotting techniques e.g. the clove hitch knot and save variations, square knot and some variations, Chinese knot, Josephine knot, Gathering knot, Vertical lark's head chain, etc.	<ul> <li>identifying and discuss needs to be satisfied by making knotted items.</li> <li>Demonstrate the techniques and relevant skills applications.</li> <li>identify a need, design and make an item to satisfy it using the DT process, knotting techniques and materials.</li> <li>exhibit their works for appreciation and appraisal according to known criteria.</li> </ul>	<ul> <li>describe the procedure to solve a problem in basketry through the design and making of an item by knotting.</li> <li>design and make an item by knotting to satisfy an identified need of one of the following: <ol> <li>home</li> <li>school</li> <li>chief's palace</li> <li>bistrict Chief Executive's office</li> <li>music, games</li> <li>storage</li> <li>shopping/buying and selling</li> </ol> </li> </ul>
DECORATIVE KNOTTING AND FINISHING TECHNIQUES	2.4.4 design and make an item to solve an identified problem by using decorative knotting and finishing techniques.	Designing and making items with the decorative, knotting and finishing techniques  - identifying a problem/need and using design technology and process (DTP) to solve or satisfy it.  - preparing, planning and selecting suitable materials eg. Coloured and uncoloured strands.  - decorative knotting techniques (a) using coloured and uncoloured strands to knot and create and organise a variety of knots, elements according to principles of art (b) integrate object such as beads, shells to add value, beauty and finishing by trimming, singeing, tying, etc.	<ul> <li>review lessons in designing, decoration problem solving and creativity by using the DTP elements and principles of design, techniques in making items by knotting, etc.</li> <li>discuss how to identify and develop ideas to satisfy needs by making knotted items.</li> <li>Demonstrate various techniques in making decorative knots.</li> <li>Students to identify a need, design and make a decorative knotted item to satisfy it.</li> <li>NOTE:         <ul> <li>Encourage students to present and discuss their design ideas, stating constraints and how they intend to solve them.</li> </ul> </li> </ul>	Students to identify some needs and (in groups) design and make a decorative and functional item to solve them in the following areas: i. the school ii. community library iii. home of the visual art teacher iv. games v. agriculture

# **SENIOR HIGH SCHOOL - YEAR 2**

### **SECTION 3**

#### **ENTREPRENEURIAL SKILLS II**

General objectives: The student will:

- 1. develop and apply skills in costing and pricing basketry items.
- 2. understand and apply knowledge and skills in entrepreneurship from general knowledge in art and basketry to develop a business plan and brochure.
- 3. acquire and apply skills in packaging and handling basketry items.
- 4. apply the knowledge and skills in exhibition to participate willingly in organizing and mounting one.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1  DEVELOPING A BUSINESS PLAN	The student will be able to:  3.1.1 prepare a business plan for an enterprise in basketry.	Prepare a business plan for basketry.  Meaning and purpose-it is a document that indicates what one intends doing, ,how and when one intends doing it.  Purpose-as a plan , -it controls the direction of the enterprise.  -ls useful for monitoring and evaluating the way and how the business /enterprise should go.  -is useful as collateral or security to seek a loan or financial assistance, etc.  Key in preparing a business plan executive summary -name and address of business/enterprise -identification of a need to satisfy.  -establish what you want to achieve or do.	Guide the student to; -brainstorm and discuss the meaning and purpose of a business planDiscuss with relevant examples in basketry, the key points in preparing a business plan  Students to apply their knowledge, skills and understanding in entrepreneurial skills (General Knowledge in Art) and basketry to prepare business plan.  NOTE; Guide students to present their business plan with or without digital content in class for discussion. Consult a business person for assistance on the topic.	Describe how to develop a business plan using concrete examples. Develop a business plan for his / her enterprise in basketry for consideration by a local I bank Ii financier Iii non-governmental organisation

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D) DEVELOPING A BUSINESS PLAN	The student will be able to:	-find out or research from past solution to similar problems  -analyse the industry or market where you can operate e.g. potential customers, competitors, etc.  -pick the best solution  -describe the enterprise or business(product, services, background of the entrepreneur)  -describe production activity e.g. designing and making process ,machines ,sources of raw materials location of enterprise etc  -Marketing activities e.g. customers, pricing, distribution, promotion, advertising, etc.  -organisation e.g. background of managers and their duties, etc.  -Financial plan e.g .capital requirement, potential profits, cash flow, sources of funds.		LVALUATION

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2  DESIGNING AN ARTIST BUSINESS BROCHURE AND CARD	The student will be able to:  3.2.1 design and make an artist brochure and card.	Designing and Making an Artists Brochure and Card  - An artist's brochure is a printed document, booklet or a thin book that gives information about an artist and his/her works.	Students in groups brainstorm and suggest ways by which an artist can create public awareness of what he/she does and can do and present report for class discussion.	(a) Write a researched essay on how to design and make an effective brochure or call card for a basketry artist or entrepreneur in the community by using available material.
		An effective brochure or call card may have among other things the following:  The name of the artist/practitioner  The artist's statement (philosophy, motivation, ideas, etc)  Contact: Telephone Numbers email and postal addresses website, etc.  Location of studio Photos of works produced, size, title and price Record of previous exhibitions held (solo and group)	Students to discuss the meaning, purpose and characteristics of an artist's brochure and call cards.  Students to examine and compare an artist's call card with the brochure to determine similarities and differences.  Discuss and demonstrate various ways of preparing designing and producing an artist's brochure with words and images.	<ul> <li>(b) design and make samples of artist brochure and call card using appropriate skills and technology eg.</li> <li>cutting, pasting, binding, etc.</li> <li>(c) find out and write a report on whether artists/ practitioner in the community have and use:</li> <li>artist's brochure call card or both.</li> <li>artist's brochure or call card which are effective in terms of e.g. Design, information and other characteristics.</li> </ul>

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3	The student will be able to:			
EXHIBITION, PLANNING AND PREPARATION	3.3.1 explain the concept "exhibition".	Exhibition is a public display of products such as manufactured goods, basketry items, food, leather items and other artifacts and articles in order to attract viewers and buyer.	Guide students to explain the meaning of "Exhibition".	Students to write on types of exhibitions.
		Importance:  (i) it offers avenue for sale of product.  (ii) Serves as an advertisement for products.		
	3.3.2 explain the types of exhibitions and purposes.	Types of exhibitions: General and specialized  General  (i) attract all kinds of exhibits and could be called a bazaar, fair or exhibition	Guides students to discuss the purpose for holding exhibitions and describe the different types of exhibitions.	
		Specialised  (i) attract specific product and accessories, tools/equipment and material (Art exhibition)		
	3.3.3 plan an exhibition.	Planning and exhibition considers:  (i) type of exhibition (ii) what to exhibit (iii) where to exhibit (location):  Exhibition could be held at school, district and national levels (iv) cost involved (v) expected number of guests/visitors (vi) duration/time/date e.g. opening and closing (vii) mounting of exhibits	Guide students to discuss the stages involved in the planning and preparation of an exhibition.	i. students to mount individual exhibition.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3 (CONT'D)	The student will be able to: 3.3.4 Mounting an exhibition.	Mounting exhibits will consider: - colour scheme and balance	Guide students to discuss various issues to consider in mounting/displaying exhibits.	ii. students to comment on the exhibition
		<ul> <li>size, weight, height of exhibits</li> <li>ensure effective lighting and ventilation of room</li> <li>create free movement for viewing exhibits</li> <li>decorate room using flowers, ribbons etc.</li> <li>create centre of attraction e.g. modelling/video show, etc</li> <li>provide background music</li> </ul>	Note Depending on size, height and weight of object the object may be: - placed on table(s) - hanged at eye level on cardboard, wall, doors or windows, etc.  Guide students to organise an exhibition on basketry articles.	mounted and make suggestions for improvement.
UNIT 4				
PACKAGING AND HANDLING	3.4.1 identify various materials used in packaging.	Meaning and purpose of packaging.  Packaging is a container that holds a product and makes it possible for easy handling.  It markets the product and producer, etc.	Guide students to:  - identify common packages, e.g. carton, crates, sacks, wrappers, etc.  - collect different packages and discuss them.  - discuss peculiarities of the various packages.	The student to:
	3.4.2 Categorise packaging according to functions.	Categories include:	Identify, compare and differentiate between the types of packages and their functions.   Discuss and accounts there according to the property of the prop	- categorise packages according to material types and function.
		- Protection - Information - Convenience - Attraction, etc.	Discuss and categories them according to functions.	
	3.4.3 design and construct packages to satisfy a need in basketry.	Packaging for basketry: - Packaging for presentation, for the market export, etc.	Design and produce packages of any shape of their choice.	<ul> <li>state and explain the importance of packaging and handling.</li> </ul>

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5 COSTING AND PRICING OF BASKETRY ITEMS	The student will be able to:  3.5.1 identity the factors that constitute the cost of a product.	The total cost of a product consists of two components. Variable costs (Direct costs) and Fixed costs (Indirect cost also called overhead costs)  1. Variable costs:- (direct cost or production costs) – consists of the raw material and wages. Variable costs are the direct cost for making the product. They are called variable because the cost of materials for producing ten items a day is different from producing twelve or twenty items a day. The cost vary.  2. Fixed costs:- consists of rent, lighting cost, taxes, cost of adverts, depreciation cost of tools and equipment, telephone bills, postage transportation, salaries, etc. fixed costs are also known as "Indirect costs" or "overheads"  3. market survey (this involves the current value of works in the market depending on demand and supply).  4. profit (take into account compensation for the artist's skill, time, etc).	Teacher to explain the meaning of variable costs and fixed costs. Students to give examples of items with variable cost and items with Fixed cost. Guide students to discuss the factors that contribute to the total cost of a product.  NOTE  Students to note that variable costs are also referred to as direct costs.  Fixed costs contribute indirectly to production: rent, salaries etc. do not directly enter into production. Note also that most of production cost is from variable costs, but some also from fixed costs i.e. telephone costs, adverts, etc.  Discuss factors that determine the cost of a product.  NOTE:  Suggested teaching and learning methods, simulation, experiential, role-play, future's wheel, value clarification, field trip, exhibition, seminar, etc.	The student to:  Assignment Students to determine the production cost of some basketry items produced in class.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5 (CONT'D)	The student will be able to:		Guide students to:	The students to:
COSTING AND PRICING OF BASKETRY ITEMS	3.5.2 explain the factors that determine the price of a product.	Price is generally determined by the market forces of supply and demand. Factors to be taken into account is pricing a product generally consists of  - Cost of the product (total production cost) - Profit margin - The two are combined in various price setting ways such as: Introductory Price (also called market penetration price, i.e. pricing below the actual market price to attract market share).  This is only temporary pricing to get market share. Using the "going price" system.  - using the price discrimination system known as "what the market can bear" pricing system e.g. selling at a higher price in say Accra than a small town, selling at different areas of a town depending upon the income level of the different areas.  - using the "price different areas.  - using the "price different areas.  - using the "price different areas.  - using the same thing, but using cheaper packaging for some, serving fewer vegetables with food and charging less, etc. the same product may be packaged	explain in detail the various price setting ways, i.e.  - Introductory price, going price - What the market can bear - Cost plus - Price differentiation Relate these to the price of basketry products or service.	answer oral questions on the topic.
		differently with other activities and price differently.		

# **SENIOR HIGH SCHOOL - YEAR 3**

#### **SECTION 1**

#### **DESIGN AND MAKING BASKETRY ITEMS**

General objectives: The student will:

- 1. develop control and proficiency in the use of tools, materials and techniques in designing and making items by weaving, coiling, plaiting and knotting.
- 2. develop design and business proposal by applying knowledge and skills in basketry and entrepreneurship.
- 3. develop the ability to exhibit, appreciate and evaluate his/her items and that of others according to procedure, criteria and use of correct terms.

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UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1	The student will be able to:			The student to:
DESIGNING AND MAKING ITEMS BY FRAMING, WEAVING AND INTEGRATING OTHER TECHNIQUES AND OBJECTS	1.1.1 design and make an item of functional and aesthetic value by weaving, framing and integrating other techniques and objects.	Designing and making by framing, weaving and integrating objects and techniques.  - Applying knowledge and skills in Design and Technology to identify and satisfy a need of society through basketry.  - Social, cultural, economic, religious needs of persons (individuals), the home, community the nation such as, storage of items, clothing, tourism, domestic and export – markets, recreation, decoration, farming, fishing, birthdays, anniversaries, celebrations, etc.  - Applying techniques in  (a) Designing, framing, construction, weaving and decoration and finishing of items of functional and aesthetic value eg. ribbed containers (baskets), furniture, book rack, book shelf, baby cot, etc.  (b) Designing and making items by attaching/integrating or embellishing with other objects eg. calabash, gourd, ceramics pots, bowls, beads, shells, leather, etc.	Quiz students to review lessons on DTP, elements and principles of design; making of items by weaving and decoration to satisfy an identified need, etc.  Guide students to identify and discuss the art and techniques in making items by framing, construction, weaving and integrating other techniques and objects.  Students to identify a need, prepare, plan and use the DT process to make a functional and decorative item by framing, weaving and integrating techniques.  Students discuss and develop a criteria for appreciating and evaluating their own and others work.  Students to exhibit, appreciate and evaluate their works according to criteria.  NOTE:  Students should be encouraged to record their ideas in words and sketches as well in a systematic procedure.  - present their design proposal for discussion  - find out and report on criteria for assessing plaited items with attachment or integrated materials.	- research and write an essay on how to design and make an item to satisfy an identified need by framing, weaving and integrating objects.  Projects The students to apply the DT process to identify, design and make an item by framing, weaving, integration of other techniques and objects for regional basketry exhibition.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2  DESIGNING AND MAKING ITEMS BY DESIGNING, PLAITING AND INTEGRATING OTHER TECHNIQUES AND OBJECTS  UNIT 3	The student will be able to:  1.2.1 design and make an item of functional and aesthetic value by plaiting and integrating other techniques and materials.	Designing and making items by plaiting and integrating other techniques or materials.  - Applying knowledge and skills in DTP to identify, design and make an item to satisfy an identified need Diversified needs of society that can be satisfied by plaited items (refer to section 2 on weaving). Applying various techniques: (a) designing through idea development, preliminary designing, modelling, etc. (b) making items by plaiting with strands: forming them into useful and beautiful items by coiling, stitching, patterning, attaching decorative or functional objects, buckle, handles, lids, beads, embroidery stitches, eyelets, press studs, leather, etc.	Review with students the lessons on DTP, elements and principles of design, decorative weaving and finishing techniques.  Guide students to identify and discuss problems and needs to be solved/satisfied through plaiting and integrating attachment with other materials.  Students to identify a need and use the DT process, techniques and integration of decorative materials to satisfy or solve them.  Guide students to discuss and develop, appreciation, evaluation, procedure and criteria for them to use to respond to their works.	The student to:  - identify a basketry need in the community/society, design and make an item to satisfy it using appropriate techniques in plaiting decoration and attachment/integration with other materials.
DESIGNING AND MAKING ITEMS BY PLAITING AND INTEGRATING OTHER TECHNIQUES AND OBJECTS	1.3.1 design and make an item to satisfy a need by knotting and integrating other techniques and materials.	Designing and making items by plaiting and combining/integrating other techniques and objects.  - Apply knowledge and skills in Design and Technology process to identify and satisfy a need through basketry (refer to needs from weaving): - designing and making an item to satisfy a need by various knotting, decorating, processes as well as integrating (attaching/embellishing) other objects to enhance the function and beauty eg. musical instruments, clothing; wall, door, windows, decorative items; sculptural items e.g. objects for embellishment/integration eg. gourds, beads seeds, leather, etc.	Guide students to:  - identify and discuss a need and how to satisfy it through designing and making of an item by applying knowledge and skills in knotting, decoration, patterning, attaching or integrating other items.  - identify a need, design and make an item to satisfy it by knotting and integrating other techniques and objects.  NOTE:  Ensure that students apply knowledge and skills in creativity, elements and principles of design, Ghanaian colour, symbolism, exhibition, appreciation and evaluation of works and ICT.	<ul> <li>write a report on how to design and make an item by using DTP, knotting and integrating/combining other materials and object to enhance the function and beauty.</li> <li>design and make decorated and integrated item for a national visual art exhibition on macramé.</li> </ul>

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4  DESIGNING AND MAKING ITEMS BY COILING, STITCHING AND INTEGRATING OTHER OBJECTS	The student will be able to:  1.4.1 design and make an item by coiling, stitching and integrating other objects.	Designing and making items by coiling, stitching and integrating other materials.  - Applying knowledge and skills in Design and Technology Process (DTP) to identify and satisfy a need of society (refer to needs from weaving, section 2).  - Applying various techniques in coiling, stitching, attachment/ integration with other materials to enhance beauty, function and value.	Guide students to:  - identify and discuss the art of making an item to satisfy an identified need by coiling, stitching and integrating/combining with other materials or objects.  - identify a need, use hand or powered tools (computer) to design and make an item to satisfy it by coiling, stitching and integrating other items.  - apply knowledge and skills to exhibit and appreciate and evaluate their works.	The student to:  - identify a need or problem and solve/satisfy it through appropriate use of materials, tools, techniques in coiling, stitching, decoration and integration with other objects.  - write a well researched report on the purpose and procedure for coiling and stitching with integration of objects from other cultures.

# **SENIOR HIGH SCHOOL - YEAR 3**

### **SECTION 2**

### **ENTREPRENEURSHIP SKILLS III**

General objectives: The student will:

- 1 acquire critical thinking to identify, analyze and resolve contemporary issues through basketry.
- 2 develop professional competencies to set up,or gain employment.
- 3 acquire requisite knowledge and skills for higher education or occupational training.
- 4 apply the moral principles in the conduct of a business

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1  BASKETRY ENTERPRISE  Setting up a basketry	The student will be able to  2.1.1 identify enterprise/ vocation in basketry	The following vocation and enterprises are available to the basketry artists -basket maker -macramé artist -Rattan artist -bamboo artist	Guide students to:  - name some of the vocations/enterprises in the locality and in Ghana and describe how the vocations/enterprises operate	The student to:  - list some basketry vocations -find out a basketry entrepreneur or enterprise and write a report based on the following
enterprise	2.1.2 determine whether there is market for the intended product before setting up.	Conducting a market survey to determine the market niche for the product i.e.to determine whether there will be a market for the particular product planned.	- through questioning ,let students discuss the first things to do before one decides to set up an enterprise in a particular area of basketry.  Guide students to discuss the concept of market niche and its importance in determining whether	I . job title li job description lii task performed iv. items used ,tools and equipment v. competencies required vi .conditions of service/work vii. marketing/promotion al strategy viii .any other relevant information

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT  UNIT1 (CONT'D)  Setting up a basketry enterprise	The student will be able to  2.1.3 explain the main factors to consider in setting up basketry enterprise.	Factors to consider when setting up a basketry Enterprise; Capital; capital is of two types; i. set up capital and working capital. Set up capital is needed to purchase tools, equipment and materials to start the business operation. Working capital is needed to by raw materials to keep the business running	ACTIVITIES  There will be a ready market for the product.  Discuss the important factors to consider when setting up a basketry Enterprise  Discuss where and how to obtain capital for a business  Discuss the difference between start-up capitals and give reasons why working capital is an important factor in keeping a business running.	determined the market potential of basketry in their locality in terms of  -types of products designed -places where products are requiredprices offered by designers and clients -packaging and presentation of products
		,to pay for salaries, transportation etc. each month .Much of the operating cost is paid from the working capital The other factors include;  Room or Space for workshop Labour (Skilled) Availability of raw material Transport & Communication Nearness to market or customers Selecting a Business name Registration requirement	Discuss how /why skilled labour is important for the success of a basketry enterprise  Organize a visit to local basketry artists for students to ask questions on how he/she started ,the problems he/she faced and how he/she overcomes the problems.	Students to write the factors to consider when setting up a basketry enterprise.  Students answer a quiz on the lesson

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2	The student will be able to			
FINANCIAL AND TECHNICAL ASSISTANCE	2.2.1 identify agencies that provide financial assistance to basketry enterprises.	Agencies providing financial support to basketry and other small scale business  National Board for Small Scale Industries (NBSSI) Export Promotion Council Aid To Artisans, GETRADE The World Bank The Rural Banks Venture Capital Fund, etc.	Guide student s to identify and discuss the work of agencies that provide financial assistance to small scale businesses.  Invite a resource person to give a talk on the conditions under which financial assistance may be given to small scale enterprise.	Students to list four (4) organizations and establishments, which offer financial assistance to small scale businesses.
	2.2.2 identify agencies which provide technical assistance to small scale businesses.	Agencies providing technical assistance to Small Scale Business GRATIS, Aid to Artisans GETRADE (Ghana Export Trade) District Assemblies National Board for Small Scale Industries (NBSSI), etc.	Give students to discuss the role of agencies listed in content and any others, in providing technical assistance to small scale businesses, indicating the type of technical assistance they offer.	Students to contact an agency and find out how it supports visual art entrepreneurs in terms of finance, marketing, design and production capability.
UNIT 3  MANAGING A BASKETRY ENTERPRISE  Functions of the Manager	2.3.1 explain the concept of Management in the Basketry enterprise.	Management is the process of ensuring the efficient execution of all activities of an enterprise through working with people. The manager is the one who controls the operation of the enterprise.	Let students name any successful manager they know of.  Guide students to define the concept of "manager."	Students to write a short essay on the importance of establishing and managing a small scale enterprise or debate on the statement "the success of an enterprise depends on the manager than the staff."

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
	The student will be able to:			
	The student will be able to:  2.3.2 describe the function of the Manager.	The management process involves: "Planning the enterprise Determining the market niche to find out if the product will sell, location of workshop, labour, types of products, capital required, etc.  "Organising" Putting together the capital, labour and other resources to start the business, setting up the business structure and the authority structure i.e. who to report to whom, etc.  "Directing" Directing" Directing means, the leadership style adopted to get work done. It implies establishing policies, co-ordinating the work of staff, coaching staff, motivating staff and assigning work to different staff as needed, etc.  "Controlling" Controlling" Controlling means, measuring performance against the standards of the enterprise. It involves setting standard, checking production on daily, weekly and monthly basis to ensure the business is reaching its targets;	Guide students to discuss the additional skills for managing an enterprise by a manager successfully.  Note: The additional skills include budgeting, bookkeeping and computer skills.  Perseverance, commitment, temperament, courage to take risk, etc.  Students to discuss how a basketry business should be managed, following the management steps outlined in content.	Students to find out and report for class discussion on how a successful or bankrupt entrepreneur manages art shop.
		monitoring expenses for production, transport and communication, checking expenses against revenue to ensure		
		that the enterprise is healthy, giving feedback to staff to improve work quality and work standard.		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
	The student will be able to:			
	2.3.3 identify and explain good consumer relations.	Customer relation is the art of dealing with the customer in such a way that the customer feels welcome and appreciated.	Explain the meaning of "good customer relations" and discuss why a good customer relation is important for a business.	Students to act a short sketch to illustrate "good customer relations."
		Consider the following:  - be nice to the customer (He/she has the money to buy today, tomorrow or another time. Make sure he/she comes back again. Do not be rude to him/her.		
		the customer is always right. (Do not earn a bad name for the enterprise by arguing and quarrelling with customer)		
UNIT 4		the customer is a guest of the enterprise and must be treated well.		
MARKETING	2.4.1 determine appropriate price for a product.	Pricing a product.	Let students discuss how to set the price for items produced in a village and a big town.	Students to price basketry product in class.
				Students to cost and price other items produced in class.
	2.4.2 explain the meaning of "marketing"	Concept of marketing is an act of offering a product for sale by using the skills of advertising and supply.	Guide students to explain the meaning and purpose of marketing.	Students to role –play ways of advertising and distributing products.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4 (CONT'D)	The student will be able to:			
MARKETING	2.4.3 describe the basic strategies for efficient marketing.	A producer may sometimes find that the market price for his/her items is lower than his/her costs. In such a situation, he/she has to try to make the product appeal to people with money who can pay the price for the produce. Another strategy is to change and produce items that are cheaper.  Basic marketing strategies:  Advertising by posters, hand bills TV, radio, words of mouth.  Exhibitions, Bazaars, Fairs,  Effective decoration and Finishing  Packaging – attractive packaging  Transportation (if possible)	Guide students to discuss the strategies for selling products.  Students to suggest other methods of marketing products.	Students to write an essay describing strategies for pricing and market are products.
	2.4.4 describe the strategies for selling products.	etc.  Selling by:  Wholesale – selling by large quantities (with quantity discount)  Retailing items in small quantities.  Door to door selling  Mail or export.	Guide students to discuss the strategies for selling products.  Students to discuss ways for selling basketry items produced in class.	Students to write an essay descending strategies for pricing and marketing art products.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4 (CONT'D)	The student will be able to:			
MARKETING	2.4.5 break-Even Analysis	Using the "Break-Even analysis" to determine when an enterprise is making profit soon as it starts. Suppose one is making and selling sticker at GH¢5.00 per sticker. Suppose also that, the price at GH¢5.00 consists of GH¢4.00 as production cost and GH¢1.00 as mark up (or profit margin). Consider that the business has rent, light, transport and telephone bills and salaries of three assistants to pay each month. The total fixed costs comes to GH¢4.00 a month. The businessman/woman will be able to cover his/her variable and fixed cost a month if he/she is able to sell GH¢40.00 + GH¢5.00 per sticker at 8 stickers a month.  Selling 8 stickers does not make a business a profit. It only gives enough money to cover cost and is the breakeven point. The business can only make a profit for its owner if it is able to sell more than 8 stickers a month.	Using the example in content and using realistic amount of money guide students to discuss the concept of "break-even analysis"	Students to do further exercises on break-even analysis.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5	The student will be able to:			
CONTROLLING BUSINESS RISKS	2.5.1 analyse business risks.	The break-even point is hence the point where revenue from Sale is equal to the cost of product sold. BUSINESS RISKS: Business losses are not due to the work of witches, ghosts or gods. They are due to the types of risk a business faces. There are direct risk (pure risk) and Indirect risk	Let students discuss the two types of risk that a business faces and explain why some businesses fail whilst other succeed.	Students to investigate and write reports on the factors, which lead to the collapse of enterprises in their locality.
		Direct risk involves.  - Theft (also known as larceny)  - Fire  - Misuse of capital and profit through irresponsible expenses  Indirect risk involves:  - Lack of sale due to faulty and low quality products or due to wrong business location  - Currency inflation  - Introduction of new taxes  - Changes in labour laws  Indirect risks are more difficult to control and account for the greater portion of business losses.	Let students discuss the two types of business risks and explain their differences.  Students to describe how business capital and profit are misused.	Students to state the two type of business risks and explain their differences.
	2.5.2 develop a plan for controlling business risks.	Controlling business risks: Theft:- regular checks of stocks and finished product.  - Acquire		Students to describe ways of:  i. Controlling theft  ii. Preventing fire  outbreak  iii. Improving sales.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5 (CONT'D)				
The export market for basketry items	2.5.3 identity the various agencies that are in charge of export trade in Ghana and know the processes involved in exporting basketry items.	Agencies like the Ghana Export Promotion Council, Aids to Artisan Ghana (ATAG), National Board for Small Scale Industries (NBSSI), Banks, NGOs, Ministry of Trade Association like Basketry weavers Association, etc.	Assist and guide students to identify the various agencies and associations promoting the export trade.  Explain the process involved in the export trade.	Students should list some agencies in charge of the export trade.  Write on the steps involve in exporting basketry items.

## SOME BASIC TOOLS AND EQUIPMENT FOR BASKETRY

1	Awl	25	Hacksaw knife
2	Clamps	26	Shears, razor
3	Brushes	27	Blade scissors
4	Crochet hooks	28	Hand saw
5	Cutters	29	Cutlass
6	Drill	30	Bodkin
7	Drawknife	31	Hammer and mallet
8	Spraying gun	32	Brush
9	Dyepots, Dye bowls	33	Tape measure
10	Forceps	34	Scythe/Sickle
11	Pincers	35	Scorching lamp/singeing lamp
12	Gauge	36	Gas cylinder and accessories
13	Whetting/Sharpening stone	37	Table
14	Holding plate	38	Benches
15	Knives	39	Computer and accessories
16	Leather skiver	40	Large bent bodkin
17	Drawing Tools e.g. Pencil, pen	41	Screw blocks
18	Needles	42	Bradawl
19	Needle file	43	Plastic or glass head pins
20	Round-nose pliers	44	Protective clothing
21	Razor saw		
22	Screw driver		
23	Abrasive/Emery/Sandpaper		
24	Thimbles		

# SOME BASIC MATERIALS FOR BASKETRY (NATURAL AND SYNTHETIC)

1	Reed	25	Synthetic dyes
2	Cane	26	Feather
3	Rattan (small, medium and large)	27	Fur
4	Raffia palms	28	Silk
5	Bamboo	29	Rubber straw
6	Corn shucks	30	Wire wrapped in fibres
7	Jointed flat sedge	31	Ribbons
8	Cat's tail or bulrush	32	Creepers, Climbers, Roots
9	Banana and plantain stem	33	Flax
10	Guinea grass	34	Cotton
11	Common grass (yoomo)	35	Linen
12	Sisal	36	Beads
13	Screw pine (Pandanus)	37	Lacquer/Protective clothing
14	Oil palm	38	Embroidery floss
15	Fan palm/desert palm	39	Waxed linen
16	Coconut palm	40	Wire
17	Soft cane	41	Card, paper, board
18	Jute	42	Sketch Book Colour/paint (poster, acrylics, etc)
19	Hemp	43	Brushes
20	Leather	44	Carpenter's glue
21	Fabric	45	Lubricant
22	Synthetic cords (Nylon, rayon, etc)	46	Nail
23	Date palm	47	Plywood
24	Natural dyes		

#### **GLOSSARY**

Base: The bottom part of the basket. A base can be rectangular, round or square

Base Spoke: Spoke used for only the base of a basket

Base Stick: The warp material that composes the base of a square or rectangular basket

Bi-Spokes or (Bye-Spokes): Spokes added alongside existing spokes to add strength or stability. Called bi-Stakes in square or

rectangular baskets.

Border: The top of a basket usually finished off in a woven, braided or wrapped technique

Breakdown: The separation of base spokes by the weaver

Centre (also Button or Start): The crossing of spokes that starts the base

Coil: An element or bundle of elements forming spiralling rows of a stitched or sewn basket

Core (also Foundation): That which constitutes the centre of a coil in a coiled or stitched basket. A core may be single-strand

or multi-strand, completely covered or exposed between stitches

Foot Border: Border woven on the bottom of a basket to give it something to stand on

Fibre: Basic unit of a fabric

Filler Cords/Core Cords:

The cords around which cords are tied

Floater Cords: Cords that are unkotted

Green: Freshly cut and unseasoned plant material, having a relatively high moisture content

Holding Cords: This may be objects such as ring, loop, piece of wood or another cord onto which cords are tied

Hoop: A rod bent into a ring to serve as the basic structure of a rib basket.

Initial Spoke: The spoke the weaving is started on. Changes in colour or weave occur at the initial spoke

Knotting: The art of tying cords decoratively

Knotting Cord/Knotters: The cord which are used to tie the macramé knot

Lashing: The material used to sew or attach reinforcing pieces to the rim of a splint basket. Also used to

describe methods of binding two crossed pieces or hoops together to form part of the frame in a hoop

or rib basket

Macramé: A creative technique of knotting using cords or suitable yarns

Miorib: The central ribs of a one-hoop rib basket that are lashed directly to the hoop

Packing: The technique of filling in an unequal space by weaving over only partial sections of one or more rows

Packaging: A container that holds a product and makes it possible for easy handling

Plaiting: A weaving technique in which all elements perform the same function in the weave. There is no

distinction between warp and weft

Pairing or Twinning: A weave in which two weavers wrap around each spoke as they also twist around each other

Portfolio: Hard or soft copy of a collection of works

Randing: Weaving with a single weaver

Retting: It is fermentation process whereby the stem of the plant is soaked in water to loosen the fibres from

the stem. However, the fibre is obtained by washing the plant to get rid of the pulp

Rib: A supporting element, curved but not forming a complete ring, that functions as the warp in a rib (or

hooped) basket

Rim/Lip The top of a basket (usually splint) that is lashed to the folded-over stakes

Round: One complete row (or circuit) of the basket from initial spoke back to the initial spoke

Side Spoke: Spokes added to base spokes to form the side of a basket

Side: The body of the basket formed vertically after the base has been woven

Simet: A series of knots tied in a vertical column

Splicing: The technique of joining the end of an old strand to the beginning of a new strand

Splint: A thin, flat weaving material usually from a woody plant or a tree

Splint Work: Basketry made from flat material

Spokes: The thick upright poles of a basket around which the finer strips are woven

Stitching: The element used to sew together the coils in a coiled basket

Slewing: Worked in the same way as rounding, but two or more canes are used for each raw instead of one

Upsetting: A kind of weave whereby three weavers are used. It is used to bend, strengthen, decorate and finish

the bend and rim of a basket

Waling: Weaving the body of a basket at the same time to decorate and strengthen the basket

Weaving: The interlacing of the weavers and spokes

Weavers: The finer strips which are woven round the stakes