

UNIVERSITY OF PROFESSIONAL STUDIES, ACCRA (UPSA)

My Ref: MA/PKA/UPSA.970

ORIENTATION

2018/2019 ACADEMIC YEAR ORIENTATION FOR FRESHERS

It is announced for the information of the University Community that the 2018/2019 Academic year Orientation for Freshers is scheduled for 3rd September to 8th September, 2018.

Details of the orientation programme are as follows:

Monday, 3rd September, 2018	-	1 st Day:	<u>Morning and Evening Diploma & Undergraduate</u> Level 200 & 300 Fresh Students only. <u>TIME:</u> 10:00a.m.
Tuesday, 4th September, 2018	-	2 nd Day:	<u>Morning and Evening Diploma & Undergraduate</u> Level 200 & 300 Fresh Students only. <u>TIME:</u> 10:00a.m.
Wednesday, 5th September, 2018	-	3 rd Day:	<u>Morning Sessions Diploma & Undergraduate (Level 100)</u> <u>TIME:</u> 10:00a.m.
Thursday, 6th September, 2018	-	4 th Day:	<u>Morning Sessions Diploma & Undergraduate (Level 100)</u> <u>TIME:</u> 10:00a.m.
Friday, 7th September, 2018	-	5 th Day:	All Freshmen of Diploma and Degree Morning and Evening Students, meeting their respective Deans, HOD's and other Faculty Members. <u>TIME:</u> 10:00a.m.
Friday, 7th September, 2018	-	5 th Day:	Undergraduate (Levels 100, 200 & 300) Weekend Sessions Students. <u>TIME:</u> 4:00p.m.
Saturday, 8th September, 2018	-	6 th Day:	Undergraduate (Levels 100, 200 & 300) Weekend Sessions Students <u>TIME:</u> 10:00a.m.

VENUE: LBC Auditorium / Justice Aryeetey Building (Ground Floor)

All Freshers are to take note of the **dates** and attend accordingly.

Thank you.

MAC-DONALD ADABERE

(Assistant Registrar – Student Services)

For: AG. DIRECTOR, ACADEMIC AFFAIRS

AUGUST 27, 2018

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ORIENTATION PROGRAMME

Monday 3rd September, 2018 to Saturday 8th September, 2018

PROGRAMME	DAY & DATE	TIME	VENUE
Diploma & Undergraduate (Levels 100, 200 & 300) Morning & Evening Sessions Students	Monday 3 rd September, 2018	10am - 1pm	Auditorium
	&		
	Tuesday 4 th September, 2018	10am - 1pm	
Undergraduate (Levels 100, 200 & 300) Weekend Sessions Students	Friday 7 th September, 2018	3pm - 6pm	Justice Aryeetey Block
	&		
	Saturday 8 th September, 2018	10am – 1pm	

ORIENTATION PROGRAMME

Monday 3rd September, 2018 to Saturday 8th September, 2018

PROGRAMME	DAY & DATE	TIME	VENUE
Diploma & Undergraduate (Levels 200 & 300) Morning & Evening Sessions Students	Monday 3 rd September, 2018	10am - 1pm	LBC Auditorium Justice Aryeetey Block
	&		
	Tuesday 4 th September, 2018	10am - 1pm	
Diploma & Undergraduate (Level 100) Morning Sessions Students	Wednesday 5 th September, 2018	10am - 1pm	
	&		
	Thursday 6 th September, 2018	10am – 1pm	
Undergraduate (Levels 100, 200 & 300) Weekend Sessions Students	Friday 7 th September, 2018	3pm - 6pm	
	&		
	Saturday 8 th September, 2018	10am – 1pm	

UNIVERSITY OF PROFESSIONAL STUDIES, ACCRA (UPSA)

My Ref: RGD/PKA/UPSA.970

ORIENTATION

CHANGE OF 2017/2018 ACADEMIC YEAR ORIENTATION DATES

Notice is hereby given that all Freshmen of the 2017/2018 Academic year shall now have a week long Orientation. (4th – 9th September, 2017).

Below is the detail of the Orientation:

Monday, 4th September, 2017	-	1 st Day:	<u>Morning and Evening Diploma</u> Level 100 Fresh Students only. <u>TIME:</u> 10:00a.m.
Tuesday, 5th September, 2017	-	2 nd Day:	<u>Morning and Evening Diploma</u> Level 100 Fresh Students only. <u>TIME:</u> 10:00a.m.
Wednesday, 6th September, 2017	-	3 rd Day:	<u>Morning and Evening Degree</u> Levels 100, 200 and 300 Fresh Students only. <u>TIME:</u> 10:00a.m.
Thursday, 7th September, 2017	-	4 th Day:	<u>Morning and Evening Degree</u> Levels 100, 200 and 300 Fresh Students only. <u>TIME:</u> 10:00a.m.
Friday, 8th September, 2017	-	5 th Day:	All Freshmen of Diploma and Degree Morning and Evening Students, meeting their respective Deans, HOD's and other Faculty Members. <u>TIME:</u> 10:00a.m.

Friday, 8th September, 2017 - 5th Day: **All Degree Weekend Levels 100, 200 and 300 Fresh Students.**
TIME: 4:00p.m.

Saturday, 9th September, 2017 - 6th Day: **All Degree Weekend Levels 100, 200 and 300 Fresh Students.**
TIME: 10:00a.m.

VENUE: LBC Auditorium / Justice Aryeetey Building (Ground Floor)

Any inconvenience caused is deeply regretted.

Thank you.

ROBERT GYEKE-DARKO
(Assistant Registrar – Student Services)
For: DIRECTOR, ACADEMIC AFFAIRS

23rd AUGUST, 2017

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- **Tuesday, 5th September, 2017.** - 2nd Day: Morning and Evening **Diploma** Level 100
Fresh Students only.
- **Wednesday, 6th September, 2017.** - 1st Day: Morning and Evening **Degree** Level 100
Fresh Students only.
- **Thursday, 7th September, 2017.** - 2nd Day: Morning and Evening **Degree** Level 100
Fresh Students only.
- **Friday, 8th September, 2017.** - 3rd Day: **Diploma and Degree** Level 100 Morning
and Evening Fresh Students meeting their respective Deans, HOD's and other Faculty members.

TIME: 10:00am each day

VENUE: LBC Auditorium / Justice Aryeetey Building (Ground Floor)

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- **Friday, 8th September, 2017.** - 1st Day: Degree Level 100 Weekend fresh students.
TIME: 4:00pm
VENUE: LBC Auditorium / Justice Aryeetey Building (Ground Floor)
 - **Saturday, 9th September, 2017.** - 2nd Day: Degree Level 100 Weekend Fresh Students.
TIME: 10:00am
VENUE: LBC Auditorium / Justice Aryeetey Building (Ground Floor)

NOTE:

1. The earlier Notice of 15th August, 2017 for Level 200 and 300 Fresh Students Orientation (Tuesday, 29th August – Saturday, 2nd September, 2017), still holds.
2. However, this Notice for Level 100 Diploma and Degree Fresh Students, takes precedence over any other information.

Thank you.

ROBERT GYEKE-DARKO

(Assistant Registrar – Student Services)

For: DIRECTOR, ACADEMIC AFFAIRS

21ST AUGUST, 2017

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UNIVERSITY OF PROFESSIONAL STUDIES, ACCRA (UPSA)

My Ref.: RGD/JR/UPSA.970

NOTICE OF ORIENTATION

2013/2014 ACADEMIC YEAR UNDERGRADUATE, PROFESSIONAL AND DIPLOMA FRESH STUDENTS

NOTICE IS HEREBY GIVEN THAT ALL FRESH PROFESSIONAL, UNDERGRADUATE AND DIPLOMA STUDENTS OF THE 2013/2014 ACADEMIC YEAR WILL HAVE TO PARTICIPATE IN A COMPULSORY ORIENTATION AS FOLLOWS:

- Monday 26th August 2013- **1st Day** : **Diploma** (both Morning & Evening)
- Tuesday 27th August 2013- **2nd Day** : **Diploma** (both Morning & Evening)

Time: 10.00 am-1.00pm each day

Venue: Lecture Block Complex (LBC) Auditorium (ground floor)

- Wednesday 28th August, 2013- **1st Day: Undergraduate and Professional Morning** Students
Time: 10.00 am-1.00pm
- Wednesday 28th August, 2013- **1st Day: Undergraduate Evening** Students
Time: 4.00 pm-7.00pm
- Thursday 29th August, 2013 - **2nd Day: Undergraduate and Professional Morning** Students
Time: 10.00 am-1.00pm
- Thursday 29th August 2013 - **2nd Day: Undergraduate Evening** Students **Time:**
4.00pm-7.00pm

Venue: Lecture Block Complex (LBC) Auditorium (ground floor)

Friday 30th August, 2013 All Undergraduate, Diploma and Professional fresh students meeting with their respective Deans, HOD's and other Faculty members.

Time: 10.00am-12.00noon

(for all groupings) - **3rd Day**

VENUES:

- Accounting (Undergraduate & Diploma)
LBC: 606
- Marketing (Undergraduate & Diploma)
LBC: 506

- Administration & Diploma Management
LBC: 406
- Information Technology(Undergraduate& Diploma)
LBC: 306
- Public Relations Management: **LBC:302**

Friday 30th August, 2013:

All fresh Weekend Students- 1st Day

Time: 4.30pm-7.30pm

Venue: LBC Auditorium (ground floor)

Saturday 31st August 2013:

All Fresh Weekend Students - 2nd Day

Time: 10.00am-1.00pm

Venue: LBC Auditorium (ground floor)

Saturday 31st August 2013:

Fresh Weekend Students meeting with their respective Deans, HOD's and other Faculty members.

Venues: Shall be announced at the Orientation.

Thank You

ROBERT GYEKE-DARKO

(ASSISTANT REGISTRAR-STUDENT SERVICES)

FOR: REGISTRAR

12TH AUGUST, 2013

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UNIVERSITY OF PROFESSIONAL STUDIES, ACCRA (UPSA)

My Ref: RGD/JR/UPSA. 970

28th August, 2013

NOTICE

POSTPONEMENT OF 2013/2014

UNDERGRADUATE EVENING AND WEEKEND SCHOOLS ORIENTATION

Notice is hereby given that the 2013/2014 academic year's orientation for the fresh students of the **Evening and Weekend Schools**, scheduled for 28th, 29th 30th and Saturday 31st August, 2013, **has been postponed**.

The new dates for the said Orientations are scheduled for **11th & 12th and 13th & 14th September, 2013** for the students of the **Evening and Weekend Schools respectively**.

TIME: 4:00pm for 11th, 12th, & 13th and 10:am for 14th September, 2013.

VENUE: LECTURE BLOCK COMPLEX (LBC) AUDITORIUM

We regret any inconvenience caused.

Thank you.

ROBERT GYEKE-DARKO

(Assistant Registrar-Student Services)

For: **DIRECTOR, ACADEMIC AFFAIRS**

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UNIVERSITY OF PROFESSIONAL STUDIES, ACCRA (UPSA)

My Ref: RGD/JR/UPSA. 970

5th September, 2013

NOTICE

ORIENTATION REMINDER

Notice is hereby given that the orientation for fresh **Evening and Weekend** students scheduled for **11th, 12th and 13th & 14th September, 2013**, will respectively take place as communicated earlier.

FRESH REGULAR (MORNING) DIPLOMA & UNDERGRADUATE Students, who could not take part in the first orientation, should join the Evening or Weekend orientation on the dates above.

TIME: 4:00PM ON 11TH, 12TH, & 13TH AND 10:00AM ON 14TH SEPTEMBER, 2013.

VENUE: LECTURE BLOCK COMPLEX (LBC) AUDITORIUM

Thank you.

ROBERT GYEKE-DARKO

(Assistant Registrar-Student Services)

For: **DIRECTOR, ACADEMIC AFFAIRS**

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UNIVERSITY OF PROFESSIONAL STUDIES, ACCRA (UPSA)

My Ref.: RGD/JR/UPSA.970

NOTICE OF ORIENTATION

2016/2017 ACADEMIC YEAR UNDERGRADUATE, PROFESSIONAL AND DIPLOMA FRESH STUDENTS

NOTICE IS HEREBY GIVEN THAT ALL FRESH PROFESSIONAL, UNDERGRADUATE AND DIPLOMA STUDENTS OF THE 2016/2017 ACADEMIC YEAR WILL HAVE TO PARTICIPATE IN A COMPULSORY ORIENTATION AS FOLLOWS:

- Monday 29th August 2016- **1st Day** : **Diploma** (both Morning & Evening)
- Tuesday 30th August 2016- **2nd Day** : **Diploma** (both Morning & Evening)

Time: 10.00 am-1.00pm each day

Venue: Lecture Block Complex (LBC) Auditorium (ground floor)

-
- Wednesday 31st August, 2016- **1st Day: Undergraduate and Professional Morning** Students

Time: 10.00 am-1.00pm

- Wednesday 31st August, 2016-**1st Day: Undergraduate Evening** Students

Time: 4.00 pm-7.00pm

- Thursday 1st September, 2016-**2nd Day: Undergraduate and Professional Morning** Students

Time: 10.00 am-1.00pm

- Thursday 1st September, 2016-**2nd Day: Undergraduate Evening** Students

Time:

4.00pm-7.00pm

Venue: Lecture Block Complex (LBC) Auditorium (ground floor)

Friday 30th August, 2013 All Undergraduate, Diploma and Professional fresh students meeting with their respective Deans, HOD's and other Faculty members.

Time: 10.00am-12.00noon

(for all groupings) - **3rd Day**

VENUES:

- Accounting (Undergraduate & Diploma)
LBC: 606
- Marketing (Undergraduate & Diploma)
LBC: 506
- Administration & Diploma Management
LBC: 406
- Information Technology (Undergraduate & Diploma)
LBC: 306
- Public Relations Management: **LBC: 302**

Friday 30th August, 2013:

All fresh Weekend Students - 1st Day

Time: 4.30pm-7.30pm

Venue: LBC Auditorium (ground floor)

Saturday 31st August 2013:

All Fresh Weekend Students - 2nd Day

Time: 10.00am-1.00pm

Venue: LBC Auditorium (ground floor)

Saturday 31st August 2013:

Fresh Weekend Students meeting with their respective Deans, HOD's and other Faculty members.

Venues: Shall be announced at the Orientation.

Thank You

ROBERT GYEKE-DARKO

(ASSISTANT REGISTRAR-STUDENT SERVICES)

FOR: REGISTRAR

12TH AUGUST, 2013

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NOTICE OF ORIENTATION

2016/2017 ACADEMIC YEAR UNDERGRADUATE, PROFESSIONAL AND DIPLOMA FRESH STUDENTS

NOTICE IS HEREBY GIVEN THAT ALL FRESH PROFESSIONAL, UNDERGRADUATE AND DIPLOMA STUDENTS OF THE 2016/2017 ACADEMIC YEAR WILL HAVE TO PARTICIPATE IN A COMPULSORY ORIENTATION AS FOLLOWS:

- Monday 29th August, 2016 **1st Day : Diploma fresh students only**
- Tuesday 30th August, 2016 **2nd Day: Diploma fresh students only**
- Wednesday 31st August, 2016 **3rd Day: Undergraduate & Professional Morning Students only.**
- Thursday 1st September, 2016 **4th Day : Undergraduate & Professional Morning Students only.**

TIME: 10:00am each day.

VENUE: Lecture Block Complex (LBC) Auditorium (Ground Floor)

- Friday 2nd September, 2016 5th Day: MORNING. All morning fresh students of the Undergraduate, Professional & Diploma Students meeting with their respective Deans, HOD`s & other Faculty Members.

TIME: 10:00am – 12:00pm

VENUES:

- **Accounting (Undergraduate & Diploma)**
LBC: 606
- **Banking & Finance LBC: 605**
- **Marketing (Undergraduate & Diploma)**
LBC: 505

- **Administration & Diploma Management
LBC: 406**
- **Information Technology(Undergraduate& Diploma)LBC:
306**
- **Public Relations Management: LBC:303**

FRIDAY 2nd September, 2016 – 5th Day: EVENING: Evening & Weekend Schools Fresh Students.

Time: 4:00pm – 7:00pm

Venue: Lecture Block Complex (LBC) Auditorium Ground Floor

Saturday 3rd September, 2016 – 6th Day: Evening & Weekend Schools fresh Students.

TIME: 10:00AM

VENUE: Lecture Block Complex (LBC) Auditorium

Thank you.

ROBERT GYEKE-DARKO
(ASSISTANT REGISTRAR-STUDENT SERVICES)
FOR: REGISTRAR

15th AUGUST, 2016

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NOTICE OF ORIENTATION

**2017/2018 ACADEMIC YEAR UNDERGRADUATE LEVELS 200 AND 300 AND PROFESSIONAL
FRESH STUDENTS ONLY**

NOTICE IS HEREBY GIVEN THAT ALL FRESH PROFESSIONAL AND UNDERGRADUATE LEVELS 200 AND 300 STUDENTS OF THE 2017/2018 ACADEMIC YEAR WILL HAVE TO PARTICIPATE IN A COMPULSORY ORIENTATION AS FOLLOWS:

- Tuesday 29th August, 2017. **1st Day: Undergraduate Morning and Evening levels 200 and 300 Fresh Students ONLY.**
- Wednesday 30th August, 2017. **2nd Day: Undergraduate Morning and Evening levels 200 and 300 fresh students ONLY.**
- Thursday 31st August, 2017. **3rd Day: Undergraduate Morning and Evening levels 200 and 300 and Professional Fresh Students meeting their respective Deans, HOD's and other Faculty Members.**

- **Friday 1st September, 2017 1st Day: Undergraduate Weekend levels 200 and 300 Fresh Students ONLY.**
- **Saturday 2nd September, 2017 2nd Day: Undergraduate Weekend levels 200 and 300 Fresh Students ONLY.**

TIME: 10:00am each day.

Note: Time for Friday Orientation for Weekend Fresh Students starts from 4:00pm

VENUE: Lecture Block Complex (LBC) Auditorium (Ground Floor)

NOTE: Orientation for Level 100 Undergraduate and Diploma Fresh Students will take place from 18th to 22nd September, 2017. Programme for this will be communicated later.

Thank you.

ROBERT GYEKE-DARKO
(ASSISTANT REGISTRAR-STUDENT SERVICES)
FOR: DIRECTOR, ACADEMIC AFFAIRS

15th AUGUST, 2017

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